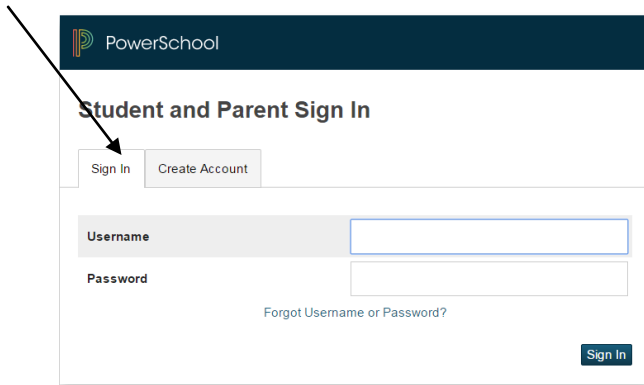


# How to complete registration forms (New Student)

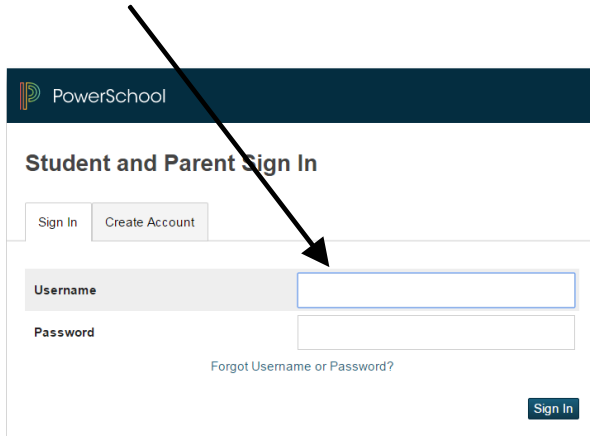
Students that are new to Randolph Southern will need to pre-register before completing online registration forms. To pre-register, visit <https://ecollect.accelaschool.com/rssc>. The next step will be to create a PowerSchool Parent Account (see “How to Create a Parent Account” tutorial). The final step will be to login to your PowerSchool Parent Account and complete the forms. Here are the steps to complete registration forms:

1. Login to your Parent Account by visiting the following link: [rssc.powerschool.com](https://rssc.powerschool.com) Click on Sign In”.



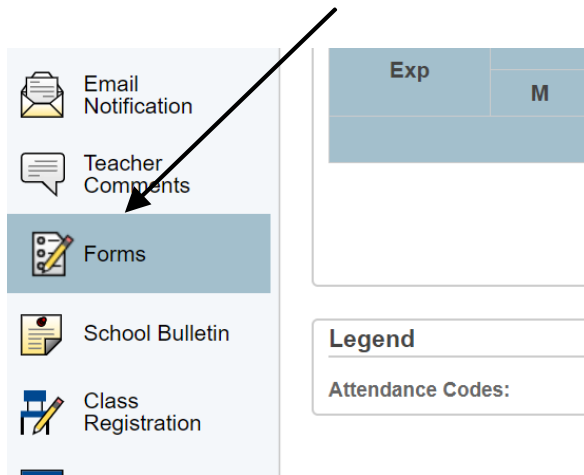
The screenshot shows the PowerSchool login page. At the top is the PowerSchool logo. Below it is the heading "Student and Parent Sign In". There are two buttons: "Sign In" and "Create Account". Below these are two input fields: "Username" and "Password". A link "Forgot Username or Password?" is located below the password field. A "Sign In" button is at the bottom right. An arrow points from the "Sign In" button in the first step to the "Sign In" button in this screenshot.

2. Enter your Username and Password. Then Click Sign In.

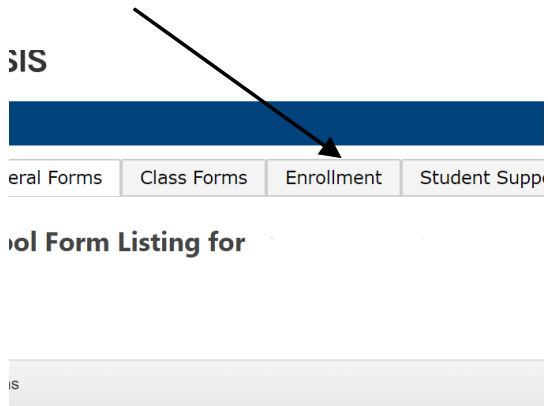


The screenshot shows the PowerSchool login page. At the top is the PowerSchool logo. Below it is the heading "Student and Parent Sign In". There are two buttons: "Sign In" and "Create Account". Below these are two input fields: "Username" and "Password". A link "Forgot Username or Password?" is located below the password field. A "Sign In" button is at the bottom right. An arrow points from the "Sign In" button in the second step to the "Username" input field in this screenshot.

3. Click Forms in the left navigation menu.



4. Click the Enrollment tab in the menu.



5. Fill out the listed forms, clicking submit at the bottom of each.