

### RANDOLPH SOUTHERN ELEMENTARY SCHOOL

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Daniel R. Allen II, Principal Curtis Little, Athletic Director Genevieve Murray, Social Worker Amy Schroeder, Secretary Paula Owens, Nurse Kyler Bragg, Technology Director

# We are happy to announce that Randolph Southern Elementary registration for the 2023-2024 school year is now open!

## Online registration instructions for K-6

**Returning Students:** Parents or guardians will need to follow the link to Final Forms below. You will need to log into your account set up at registration last year. If you have not logged into your account recently, you may be required to reset your password. https://www.finalforms.com/

**<u>New Students:</u>** If you did not end the 2022-23 school year at RSE, please follow the "New Student Guide" on the school website: <a href="https://rssc.k12.in.us/registration">https://rssc.k12.in.us/registration</a>

If you are unable to upload documents in the enrollment portal, you may email them to <a href="Schroedera@rssc.k12.in">Schroedera@rssc.k12.in</a>.us or bring them to the elementary office on July 25th or 26th.

## Other Important Registration Information

- 1. If registering online from home, parents do not need to come to the school.
- 2. If you have moved or have a new phone number, please be sure to update that information. If you have a new address, you will need to upload a new proof of residency.
- 3. Update any contact information or medical history information about your student(s) that may have changed as well. If you did not upload a birth certificate or proof of residency last year, you will need to submit those documents at this time.
- 4. If a parent or guardian feels he/she needs assistance, he/she can go to the elementary office on July 25th or 26th to receive help with registration.

July 25th from 7:30am - 3pm July 26th from 7:30am - 7pm Registration hours for July 25th and 26th are for those wishing to come to school to use a school device or receive help to complete the online registration process.

#### **Technical Difficulties**

If you encounter any technical difficulties during the registration process, please contact 765-874-1141 x3268 or email <a href="mailto:braggk@rssc.k12.in.us">braggk@rssc.k12.in.us</a>.

#### **Textbook Rental**

The Indiana Legislature passed into law that the State of Indiana will budget Textbook Rental fees per student for each school corporation. Parents/Guardians are no longer required to pay Textbook Rental each school year.