

The Randolph Southern School Corporation Board of School Trustees met for the regular meeting on Monday, April 13, 2020 in the Superintendent's Office Board Room. The following members were present:

Michael Miller, President (Google Hangout)
Eric Retter, Vice President
Thomas McFarland, Secretary (Phone)
Janet Caudle, Member (Google Hangout)
Patricia Tillson, Member (Google Hangout)

Mr. Bowsman called the meeting to order at 6:00 PM.

II. APR 2020

Tom McFarland made a motion to approve the March 9, 2020 regular meeting minutes and Eric Retter seconded the motion and motion carried 5-0.

V. APR 2020

Tom McFarland moved to approve the Accounts Payable Vouchers 214-317 in the amount of \$1,055,164.21 as presented.

March 31, 2020 cash balance was \$517,482.20. Janet Caudle seconded the motion and motion carried 5-0.

VI.A.19 APR 2020

Mr. Bowsman, Mr. Mangus, and Mrs. Shianna Fry met with Kay Straley (City Clerk) on January 22, 2020 to discuss the FFA contract between the city and school corporation. The city voted on February 5, 2020 to dissolve the contract and move in another direction. The city has farmers interested in cash renting their property and the revenue generated could help offset other costs. The city and school corporation leave the agreement on good terms and will continue working together in other areas. Michael Miller made a motion to approve the dissolution of the land contract between the Town of Lynn and RS FFA. Patricia Tillson seconded the motion and motion carried 5-0.

VI.A.20 APR 2020

Janet Caudle made a motion to approve payment of the Unesco invoice for partial design and construction phase in the amount of \$16,590.00. Eric Retter seconded the motion and motion carried 5-0.

VI.A.21 APR 2020

Eric Retter made a motion to approve the payment of the Moisture Management invoice for the partial design and construction phase in the amount of \$31,500.00. Michael Miller seconded the motion and motion carried 5-0.

VI.A.22 APR 2020

Mr. Bowsman read the resolution aloud. Michael Miller made a motion to approve the Resolution as presented regarding the matters related to the school closures due to COVID 19. The Resolution allows the school corporation to pay employees during the "Stay at Home" Executive Order 20-16. The Resolution also allows essential employees to be paid an additional stipend for hours worked during the COVID 19 outbreak. Eric Retter seconded the motion and motion carried 5-0.

VI.A.23 APR 2020

Thomas McFarland made a motion to approve the payment of the Trane invoice for building control chiller work in the amount of \$24,510.00. Patricia Tillson seconded the motion and motion carried 5-0.

VI.A.24 APR 2020

Mr. Bowsman discussed a lease that will allow the school corporation to replace one 12-year old mini bus, an 11-year old mini bus, and a 10-year old yellow bus. Repairs on these diesel vehicles are becoming costly. The purchase will be made through the Indiana Bond Bank lease-to-own program with Crossroads Bank in the amount of \$200,000.00. The terms of the agreement are 3 years, 2.22% annual rate and a semi-annual payment of \$34,605.52. Thomas McFarland made a motion to approve the purchase of the above mentioned buses. Janet Caudle seconded the motion and motion carried 5-0.

VI.B.4 APR 2020

Michael Miller made a motion to approve the following personnel items as presented:

1. Resignation of Brennen Bales as the Boys Junior Varsity Basketball Coach.
2. Casondra Nunley as Category II bus driver at \$18.62 per hour.
3. Release of Hope Parrett as bus driver per board policy 4162.
4. Joshua Root as Category III part time groundskeeper at \$10.84 per hour as needed.

Patricia Tillson seconded the motion and motion carried 5-0.

VI.C.4 APR 2020

Eric Retter made a motion to approve the following fundraiser items:

The Junior Class Prom Committee reported actual income of \$964.25 from the Bingo fundraiser. Anticipated income was \$500.00.

VI.K.1 APR 2020

Discussion was held regarding Governor Holcomb's executive order 20-16 issued on April 2, regarding closing all school corporations for the remainder of the 2019-20 school year. Superintendent recommended the school corporation utilize the E-learning and waiver day schedule posted on the RSSC website. Mr. Bowsman shared information regarding Governor Holcomb's executive order 20-18 issued on March 16.

VII. APR 2020

The Superintendent discussed the PE/Locker Room re-bid that was conducted on April 2 and April 9 in the Star Press. The bid date is April 20 at 3:00 p.m. The chiller is almost complete and looking at possibly having the air conditioning turned on by April 24. Trane has cut back on staffing due to COVID-19 and will need additional time to get full automation controls in place. The roof project will begin in late May. Bus inspections will occur on April 24 and Mr. Dingess is working with Shores to prepare buses. The school corporation purchased a new grasshopper mower from Pollies (local vendor). We are continuing to get quotes for concrete work, paving, and installing lights in the bus barn area. The annual performance report was published on March 31, 2020 in the News Gazette. Mr. Bowsman reported that the projected summer school costs have been submitted to the IDOE. PLATO will be utilized to provide instruction with Mrs. Reed supervising classes. There are 17 to 18 students that will need summer school at the high school. The elementary will not be conducting summer school because IREAD has been waived. Mr. Bowsman reported that the health insurance renewal will be on the May 2020 school board meeting and expects an increase. The school corporation has incurred a loss rate of approximately 135%. Mr. Bowsman also reported that the Continued Learning Plan has been submitted and approved by the IDOE. The Continued Learning Plan was required by the IDOE due to COVID-19. Mr. Bowsman asked for ideas pertaining to Senior Graduation. COVID-19 and the Stay-At-Home Order by Governor Holcomb has caused the graduation to be postponed or function in a different manner this year. Mr. Mangus mentioned a possible drive through service. He has communicated with the MEC principals and everyone is in a wait and see mode. No activities have been planned at this time. Mr. Mangus did contact KISS-TV to potentially broadcast the graduation program for families to view. Mike Miller and Eric Retter stated they would

like to wait on planning anything in hopes to hold the regular graduation program. They suggested administration prepare for a back up plan.

VIII. A.4 APR 2020

Mr. Allen reported the following for the Elementary School: Reported that E-learning is going very well. He is very proud of his teachers and staff for collaborating more with each other. They have been communicating with each other using group texts and emails.

VIII. B.4 APR 2020

Mr. Mangus reported the following for the Jr./Sr. High School: Reported he has all of his long evaluations for his teachers completed with the exception of one teacher. Mr. Mangus has been attending his teachers google hangout for their classes and is very impressed with all of the teachers. He also has had a staff meeting with his teachers with google hangouts and it went very well.

IX. APR 2020

There were no faculty, staff, or student comments.

X. APR 2020

There were no patron comments.

XI. APR 2020

Mr. Bowsman added that he is very appreciative of his administrators, essential workers and the cafeteria workers. The cafeteria workers have been providing grab and go meals for our students.

Janet Caudle mentioned that she has seen another school working on making signs for their seniors and displaying them in their yards. All of the board members and Mr. Bowsman liked the idea of these signs. Mr. Bowsman suggested contacting Traci Craig and making the signs more personalized for our seniors.

Tom McFarland mentioned that the alumni banquet has been cancelled and are still wanting to contribute some scholarships to seniors.

Eric Retter added that he hopes that everyone stays healthy and stated that "this too shall pass".

Mike Miller mentioned with all of the tech board meetings and all of the planning for E-learning it was time well spent. He also stated that on a technology standpoint he feels

that the school corporation is sitting well and is ahead of the curve. Mike also added that he believes this has made us better and has made us collaborate more. He also stated that businesses and the world are changing.


Janet Caudle mentioned that she appreciates everyone pulling together and hopes that everyone stays safe.


Patricia Tillson added that everyone has worked hard. The policies are in place and are working.


XII. APR 2020


Tom McFarland made a motion to adjourn at 7:16 PM. Mike Miller seconded the motion and motion carried 5-0.

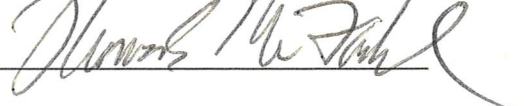
The next regular board meeting will be Monday, May 11, 2020 at 7:30 PM, in the Superintendent board room.











Persons Attending: Donnie Bowsman, Daniel Allen, Robert Mangus, Annette Wilson, Shawntel Baker, Melissa Kosisko, and Cindee Cowen.

**RESOLUTION OF THE BOARD OF EDUCATION
OF THE RANDOLPH SOUTHERN SCHOOL CORPORATION**

**AUTHORIZING ADMINISTRATION TO HANDLE WORK DISRUPTION FOR
EMPLOYEES IMPACTED BY CORONAVIRUS**

WHEREAS, the Novel Coronavirus (COVID-19) is impacting our region, state, and nation;

WHEREAS, the Board will cooperate with the Randolph County Health Department, the Indiana State Department of Health, and the U.S. Center for Disease Control in addressing the spread of COVID-19 to and through our community;

WHEREAS, employees of the school corporation may have regular hours or work reduced or disrupted and the Board wants to enable review and flexibility in the salary-, wage-, and wage-related fringe benefit aspects of any disruption to enable assistance for impacted employees;

NOW, THEREFORE, BE IT RESOLVED that the Randolph Southern Board of School Trustees does hereby direct its administration to review and take action to address the impact of any school closing and to take such measures as the Superintendent, or designee, deems necessary to assist employees as a result of circumstances related to COVID-19; and

BE IT FURTHER RESOLVED that the administration of the Randolph Southern School Corporation is hereby authorized to take all actions necessary or desirable to carry out the intent of this resolution.

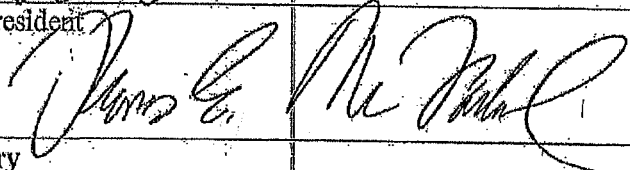
Approved by the Randolph Southern Board of School Trustees on this 18th day of March, 2020.




President



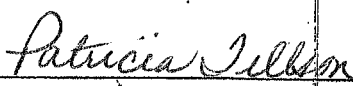
Vice-President



Secretary



Member



Member

**RESOLUTION OF THE BOARD OF SCHOOL TRUSTEES OF RANDOLPH
SOUTHERN SCHOOL CORPORATION REGARDING THE CURRENT COVID 19
HEALTH EMERGENCY AND MATTERS RELATED THERETO**

WHEREAS, Randolph Southern School Corporation ("RSSC") is a public school corporation reorganized under the laws of the State of Indiana and having its principal offices in the Town of Lynn, Randolph County, Indiana; and

WHEREAS, on March 6, 2020, the Governor of Indiana declared a public health emergency pursuant to the provisions of Indiana Code 10-14-3-12 due to the outbreak of the COVID 19 virus, also known as the "novel coronavirus" ("COVID 19"); and

WHEREAS, on March 13, 2020, the President of the United States declared a national emergency due to the COVID 19 outbreak; and

WHEREAS, in response to the state and national health emergency and acting upon the advice of the Randolph County Local Health Officer, the Randolph County Local Board of Health, and pursuant to authority delegated to Mr. Donnie Bowsman ("Superintendent"), as superintendent of RSSC, set forth in RSSC Board Policy No. 8220, on March 13, 2020, the Superintendent declared that all RSSC classes would be cancelled and RSSC buildings closed to the public and all non-essential RSSC staff from the end of the business day on Tuesday, March 17, 2020, until the start of regular classes and the assumed resumption of RSSC building hours on May 22, 2020 (the "Closure Period"); and

WHEREAS, on April 2, 2020, the Governor of Indiana ordered all K-12 schools closed for the remainder of the school year due to the COVID 19 outbreak; and

WHEREAS, to comply with IC 20-30-2-3 and complete the school year, all schools previously received a waiver of twenty (20) days, reducing the number of required in-person or remote instruction days to one-hundred sixty (160). Schools must continue to provide instruction via remote learning until they complete either one-hundred sixty (160) instructional days; and

WHEREAS, the Superintendent has recommended that all RSSC employees who will not report to work during the Closure Period be compensated for workdays they were otherwise scheduled to work, but will not be permitted to work due to the announced school closures. Non-Certified Category I, II, and III employees will not be paid during the regularly scheduled Spring Break from March 23-March 27. Twelve (12) month employees will be paid their regular pay during Spring Break; and

WHEREAS, this Board of School Trustees ("Board") as the governing body of RSSC now declares the following pursuant to the COVID 19 virus health emergency and in the interests of maintaining the operations of RSSC in as nearly a normal fashion as feasible given the need to protect the health and safety of all RSSC students and staff.

NOW, THEREFORE, BE IT RESOLVED by this Board as follows:

1. While not a legal necessity to do so, this Board hereby APPROVES AND RATIFIES the Superintendent's determination to close the RSSC schools and buildings during the Closure Period.

2. Compensation to RSSC staff during the Closure Period (defined as all regular wages and benefits afforded the employees) shall be continued for all employees in accordance with the following guidelines:

A. Essential Non-Certificated Employees – On Site Workers – The Superintendent shall designate those "Essential Employees" who will be required to report for work during the Closure Period. If it is possible for an employee to work from his/her regular assigned office or building and if that building is staffed by appropriate administrative/supervisory personnel who normally had supervisory authority over the particular employee, then, if so directed by the administrator or supervisor and with the approval of the Superintendent, the employee will report to work as directed. In assigning such in-the-building work, the administrator/supervisor shall try to limit the number of employees so called in for work to the fewest necessary to accomplish the needed work and to allow for the appropriate social distancing of the called in employees from each other. The Superintendent will work with the Board to develop a method of compensation for Essential Employees that would be in addition to the base compensation during the Closure Period herein authorized (the "Stay Home Pay"). The additional compensation shall be paid as a stipend at the normal hourly rate for hours worked. Essential employees shall submit a timesheet marking additional hours worked as "COVID-19."

B. Other Non-Certificated Employees – RSSC employees who cannot work their normal work schedule at their normal work place assignment shall be entitled to Stay Home Pay subject to the usual and customary deductions for federal, state and local taxes, F.I.C.A, PERF, TRF, health insurance, etc., (as applicable) and subject to the following terms and conditions:

- i) If some or all of the employee's job functions can be performed from home, the employee is expected to perform those functions if so directed by his/her supervisor or administrator from home during the employee's regularly scheduled non-overtime work hours. The Superintendent will create reporting methods so as to track the hours worked by the employee from his/her home or such other remote location other than the employee's usual workplace.
- ii) During the employee's regularly scheduled non-overtime hours during the Closure Period, the employee is considered "on call" and, therefore, must be available by phone to respond to calls from RSSC officials and must be available to return to the employee's regular workstation within two (2) hours of notice from the employee's supervisor or supervising administrator.

- iii) The employee may not work or earn compensation from any other source during the employee's regularly scheduled non-overtime work hours for which the Employee is earning Stay Home Pay.

3. During the Closure Period the Superintendent or his designee is hereby authorized and empowered to take any and all action that he deems reasonably necessary or desirable and is otherwise permitted by law to better assure the safety and well-being of the Randolph Southern School Corporation community, its students, staff and properties. The Superintendent shall report to the Board in a reasonably timely fashion any such action that he might take pursuant to the authority herein granted.

This Resolution shall be effective upon passage, retroactive to March 18, 2020, and shall expire at midnight May 22, 2020 unless earlier extended or rescinded by this Board.

Duly adopted this 13th day of April 2020.

BOARD OF TRUSTEES OF RANDOLPH SOUTHERN SCHOOL CORPORATION

	Voting "Aye"	Voting "Nay"
Mike Miller, President	<u>Mike Miller</u>	_____
Eric Retter, Vice President	<u>Eric Retter</u>	_____
Tom McFarland, Secretary	<u>Tom McFarland</u>	_____
Jan Caudle, Member	<u>Jan Caudle</u>	_____
Pat Tillson	<u>Pat Tillson</u>	_____