

RANDOLPH SOUTHERN SCHOOL CORPORATION
BOARD OF FINANCE MEETING
Randolph Southern Administrative Office Board Room
1 Rebel Drive, Lynn, IN 47355

IC 5-13-7-6 requires the Board of Finance to meet: annually after the first Monday and on or before the last day of January. At the meeting the Board of Finance is required to elect a president and secretary and to receive and review the investment report to the investment officer. The meeting must be advertised under the Open Door Law as a meeting open to the public.

I. JAN 2018

Janet Caudle called the 2018 Board of Finance Meeting to order at 7:30 PM on Monday, January 8, 2018.

II. JAN 2018

Patricia Tillson made a motion to elect Janet Caudle as President of the 2018 Board of Finance. Eric Retter seconded the motion and motion carried 5-0.

Patricia Tillson made a motion to elect Thomas McFarland as Secretary of the 2018 Board of Finance. Michael Miller seconded the motion and motion carried 5-0.

III. JAN 2018

Mr. Bowsman presented and reviewed the Investments, Income and Disbursements Financial report for 2017. See attachment.

IV. JAN 2018

Mr. Bowsman discussed financial projections for 2018. See Attachment.

Patricia Tillson made a motion to adjourn at 8:05 PM. Michael Miller seconded the motion and motion carried 5-0.

Persons Attending: Donnie Bowsman, Daniel Allen and Mrs. Girton.

The Randolph Southern School Corporation Board of School Trustees met for the regular meeting on Monday, January 8, 2018 at 8:05 PM in the Administrative Office Board Room. The following members were present:

Janet M. Caudle, President
Michael D. Miller, Vice President
Eric Retter, Secretary
Patricia E. Tillson, Member
Thomas E. McFarland, Member

II.H.1 JAN ORGANIZATION 2018

Patricia Tillson made a motion to elect Michael Miller as President. Eric Retter seconded the motion and motion carried 4-0 with Mr. Miller abstaining.

Patricia Tillson made a motion to elect Eric Retter as Vice President. Tom McFarland seconded the motion and motion carried 4-0 with Mr. Retter abstaining.

Eric Retter made a motion to elect Patricia Tillson as Secretary. Tom McFarland seconded the motion and motion carried 4-0 with Mrs. Tillson abstaining.

Mr. Miller presided over the remaining of the meeting.

Tom McFarland made a motion to appoint Melissa R. Kosisko as Treasurer. Patricia Tillson seconded the motion and motion carried 5-0.

Janet Caudle made a motion to appoint Shawntel Baker as Deputy Treasurer. Eric Retter seconded the motion and motion carried 5-0.

Patricia Tillson made a motion to establish school board meeting, day, time and place for 2018 as follows:

Dates:

January 8	February 12	March 12
April 9	May 14	June 11
July 9	August 13	September 10
October 8	November 12	December 10

Time: 7:30

Place: Administrative Board Room

These dates are subject to change by a board motion and majority vote.

Tom McFarland seconded the motion and motion carried 5-0.

Janet Caudle made a motion to establish the next regular school board meeting for February 12, at 7:30 PM. Eric Retter seconded the motion and motion carried 5-0.

Patricia Tillson made a motion to select Meeks Cockerill, Winchester, Indiana, as Corporation Attorney for 2018 with annual retainer of \$3,000.00 and time in excess of 25 Hrs/year billed at \$125/Hr. Janet Caudle seconded the motion. Motion carried 5-0.

Tom McFarland made a motion to appoint Special Counsel, Amy Matthews, Attorney with Church Church Hittle + Antrim, Noblesville, IN, at \$240/Hr. and Associates \$200 to \$225/Hr. on as need basis. Eric Retter seconded the motion and motion carried 5-0.

Tom McFarland a motion to establish board member compensation for 2018 as follows:
Annual Compensation: \$2000.00 (Statutory Maximum)
Regular Scheduled Monthly per Meeting Attended Compensation:
\$60.00
Maximum Scheduled Meetings Receiving Compensation: 12

Eric Retter seconded the motion and motion carried 5-0.

Patricia Tillson moved to set board meeting clerk compensation at \$30.00 per hour. Janet Caudle seconded the motion and motion carried 5-0.

Tom McFarland made a motion to approve the following committee assignments for 2018:

Discussion: Janet Caudle	Negotiations: Eric Retter and Janet Caudle
Technology: Michael Miller	Legislative Liaison: Michael Miller
Athletic: Eric Retter and Thomas McFarland	
Collaboration/Consolidation: Michael Miller and Eric Retter	
Safety: Patricia Tillson	Wellness: Thomas McFarland.

Janet Caudle seconded the motion and motion carried 5-0.

Patricia Tillson made a motion to select the Winchester News Gazette, Winchester, IN as the designated newspaper for advertising, budgets, etc. Eric Retter seconded the motion and motion carried 5-0.

Thomas McFarland made a motion to approve the following conflict of interest forms:

Patricia E. Tillson	M. Nell Girton
Eric L. Retter	Melissa R. Kosisko

Eric Retter seconded the motion and motion carried 5-0.

II. JAN 2018

Patricia Tillson made a motion to approve the December 11, 2017 minutes as presented. Tom McFarland seconded the motion and motion carried 5-0.

IV. JAN 1. 2018

Eric Retter made a motion that the donation made by DOT Foods will be deposited in Fund 2900, Misc./Gifts/Bequests, rather than General Fund as stated at the December 11, 2017 meeting. Tom McFarland seconded the motion and motion carried 5-0.

V. JAN 2018

Janet Caudle moved to approve the December 31, 2017 Accounts Payable Vouchers 1147 through 1194 in the amount of \$748,902.88 as presented for General Fund; Debt Service; Capital Projects; Transportation; Title I 2017-18; Special Ed 2017-18; REAP 2017-18; Clearing and Payroll as well as January 8, 2018 APV 1-22 in the amount of \$37,579.36 for General Fund, Capital Projects and Transportation.

December 31, 2017 cash balance was \$ 659,045.47.

Tom McFarland seconded the motion and motion carried 5-0.

VI.A. 1 JAN 2018

Patricia Tillson made a motion to approve the Title I Amendment as presented. The final allocation was issued on December 18, 2017. The school will receive an additional \$204.64 which will be earmarked toward paraprofessional salary. Tom McFarland seconded the motion and motion carried 5-0.

VI.B. 1 JAN 2018

Tom McFarland made a motion to approve the following personnel items:

1. Resignation of Sarah Wilson as Jr./Sr. High School Paraprofessional effective January 10, 2018.
2. Employ Ralph Dalzell, Jr. as Varsity Softball Coach for 2017-2018 at \$2075.00 payable in one installment upon completion of duties.

Eric Retter seconded the motion and motion carried 5-0.

VI.C.1 JAN 2018

Eric Retter made a motion to approve the Spirit Club, Laura Day, Sponsor, to sell shirts and accept donations at the January 20, 2018 Boys Basketball Game to benefit the CdLS Foundation. Anticipated income of \$300. Janet Caudle seconded the motion and motion carried 5-0.

VI.C.2. JAN 2018

Patricia Tillson made a motion to accept the report from the Elementary Library Santa Shop fund raiser as actual income of \$1070.60. Anticipated income was \$1,000. Tom McFarland seconded the motion and motion carried 5-0.

VI.D. 1 JAN 2018

Patricia Tillson made a motion to approve the Spartanburg Alumni Association use of the Jr./Sr. High School Cafetorium on Saturday, May 5, 2018 for the annual alumni banquet. Set up from 9:00 to 11:30 AM and banquet from 4:30 to 9:00 PM. The alumni will require the use of tables, chairs and p.a. system. Contact person is Nell Girton, Alumni Secretary. Tom McFarland seconded the motion and motion carried 5-0.

VI.D.2. JAN 2018

Patricia Tillson made a motion to approve the Eastern Indiana Official Association, Baseball Chairman, Brad Fisher, use of the High School and Elementary Gymnasiums, Batting Cages and Baseball Field for pre-season meetings and clinics for officials on Sunday afternoons from 1:00 to 3:00 PM beginning January 14, 2018 through March 25, 2018. Janet Caudle seconded the motion and motion carried 5-0.

VI.G. 1. JAN 2018

Eric Retter made a motion to approve second reading of the following board policies:

0100, 1520, 1520.08, 1521, 1619, 1619.02, 1619.03, 2623, 3120.08, 3121, 3124, 3419, 3419.02, 3419.03, 3420, 4120.08, 4121, 4419, 4419.02, 4419.03, 5111, 5340.01, 5460, 5530, 5830, 6605, 6700, 7510 Revision, 7540, 7540.01, 7540.02, 8120, 8121, 8330, 8340, 8400, 8405, 8455, 9700.

Tom McFarland seconded the motion and motion carried 5-0.

VII.A. JAN 2018

Superintendent presented the High School report which included first semester final pass/fail figures. 12.49% of 7-12 students failed a class, while 82.6% passed all classes. Adding a Spanish speaking para-professional to the staff has been successful. Discussion was held with regard to the interest in starting a clay target shooting team connected with the Indiana State High School Clay Target League. Mr. Fish and Mr. Knotts will attend a meeting to present school questions regarding such a team, the league and responsibilities connected to adding this extra-curricular group.

The Lady Rebels and the Rebels basketball teams both had exciting county tournament games.

VII.B. JAN 2018

The Elementary report consisted of the pass/fail rate for the first semester. 9% of students failed a class in Grades 2-6. Recognition of the Honor Roll students (43%) will be held in Friday, January 12. A statistical report of NWEA data illustrated improvements at each grade level for Math, English and Reading. Discussion was held concerning approaches to setting and meeting goals for improvement. The PL221 group will lead the process for making changes.

VIII. JAN 2018

Superintendent reported the Budget 1782 has not been received with final 2018 budget figures. The facility re-keying project is at 80% complete. Enrollment figures showed an increase for January. The February meeting will have a list of proposed Capital Projects Fund maintenance/repair projects for consideration and prioritizing using 2018 budget funds.

IX. JAN 2018

There was no faculty, staff, student or patron comments.

XI. JAN 2018

Board appreciated and encouraged Mr. Allen for initiatives concerning improvements in student and staff performance.

Congratulations to excellent county tourneys for both the girls and boys basketball teams.

Patrica Tillson made a motion to adjourn at 9:20 PM. Tom McFarland seconded the motion and motion carried 5-0. The next board meeting will be February 12, 2018 at 7:30 PM.

Persons Attending: Mr. Bowsman, Mr. Allen and Mrs. Girton.