

The Randolph Southern School Corporation Board of School Trustees met for the annual Board of Finance meeting on Monday, January 11, 2016 at 7:30 PM in the Elementary Cafeteria. The following members were present:

Patricia E. Tillson, President
Janet M. Caudle, Secretary
Eric Retter, Member
Keith A. Hart, Member

- I. Patricia Tillson opened the meeting at 7:30 p.m. and led the Pledge of Allegiance.
- II. Election of officers for the Board of Finance was held as follows:
 - A. Patricia Tillson made a motion to nominate Eric Retter as the Board of Finance President. Keith Hart seconded the motion and the motion carried 3-0 with Eric Retter abstaining.
 - B. Patricia Tillson made a motion to nominate Keith Hart as the Board of Finance Secretary. Janet Caudle seconded the motion and the motion carried 3-0 with Keith Hart abstaining.
- III. Mr. Bowsman presented and reviewed the Investments, Income, and Disbursements Financial Report for 2015. Please see attachment.
- IV. Mr. Bowsman discussed financial projections for 2016.
- V. After completion of this review, Keith Hart made a motion to adjourn at 7:51 PM. Pat Tillson seconded the motion and the motion carried 4-0.

Persons Attending: Donnie Bowsman, DJ Knotts, Daniel Allen, Jodi Miller, and Wendy Carpenter.

I. JAN 2016

The Randolph Southern School Corporation Board of School Trustees met for a regular meeting Monday, January 11, 2016 at 7:51 PM in the Randolph Southern Elementary cafeteria. The following members were present:

Keith Hart, President
Eric Retter, Vice President
Patricia E. Tillson, Secretary
Janet Caudle, Member

VI.H.A.1 JAN 2016

Eric Retter made a motion to elect Patricia Tillson as School Board President. Keith Hart seconded the motion. The motion carried 3-0, with Patricia Tillson abstaining. Patricia Tillson presided over the remainder of the meeting.

VI.H.A.2 JAN 2016

Janet Caudle made a motion to elect Eric Retter as School Board Vice-President. Keith Hart seconded the motion. The motion carried 3-0, with Eric Retter abstaining.

VI.H.A.3 JAN 2016

Keith Hart made a motion to elect Janet Caudle as School Board Secretary. Eric Retter seconded the motion. The motion carried 3-0, with Janet Caudle abstaining.

VI.H.B.1 JAN 2016

Keith Hart made a motion to appoint Melissa R. Kosisko as Treasurer. Janet Caudle seconded the motion. The motion carried 4-0.

VI.H.C.1 JAN 2016

Keith Hart made a motion to appoint Jodi L. Miller as Deputy Treasurer. Eric Retter seconded the motion. The motion carried 4-0.

VI.H.D.1 JAN 2016

Eric Retter made a motion to establish the school board meeting dates, time, and place for 2016 as follows:

January 11	February 8
March 14	April 11
May 9	June 13
July 11	August 8
September 12	October 10
November 14	December 12

Meetings will be held at 7:30 PM in the Randolph Southern Elementary Cafeteria. These dates are subject to change by a board motion with a majority vote. Keith Hart seconded the motion. The motion carried 4-0.

VI.H.E.1 JAN 2016

Janet Caudle made a motion to establish the next regular school board meeting date as February 8, 2016 at 7:30 PM in the RSE cafeteria. Eric Retter seconded the motion. The motion carried 4-0.

VI.H.F.1 JAN 2016

Janet Caudle made a motion to select Meeks Cockerill of Winchester, IN as the Corporation Attorney for 2016 for a retainer of \$3,000, with time in excess of 25 hours per year to be billed at \$120 per hour. Keith Hart seconded the motion. The motion carried 4-0.

VI.H.G.1 JAN 2016

Keith Hart made a motion to establish compensation for Board Members for 2016 as follows:

Annual Compensation: \$2000.00 (Statutory Maximum); AND
Regular Scheduled Monthly Meeting Attended Compensation: \$60.00
Maximum Scheduled Meetings Receiving Compensation: 12

Eric Retter seconded the motion. The motion carried 4-0.

VI.H.H.1 JAN 2016

Keith Hart made a motion to approve compensation for the Board Meeting Clerk at \$30 per hour. Janet Caudle seconded the motion. The motion carried 4-0.

VI.H.I.1 JAN 2016

Keith Hart made a motion to select the following committee assignments for 2016:

1. Discussion: Janet Caudle
2. Negotiations: Keith Hart and Eric Retter
3. Technology: Michael Miller
4. Legislation: Patricia Tillson
5. Athletic: Janet Caudle and Eric Retter
6. Collaboration/
Consolidation: Keith Hart and Eric Retter
7. Safety: Patricia Tillson
8. Wellness: Michael Miller

Eric Retter seconded the motion. The motion carried 4-0.

VI.H.J.1 JAN 2016

Keith Hart made a motion to designate the News Gazette, Winchester, IN, for official publications of budgets, advertisements, etc. Janet Caudle seconded the motion. The motion carried 4-0.

VI.H.K.1 JAN 2016

Keith Hart made a motion to accept the Conflict of Interest forms for M. Nell Girton, Patricia, E. Tillson, Eric L. Retter and Keith Hart as presented. Eric Retter seconded the motion. The motion carried 4-0.

II. JAN 2016

Keith Hart made a motion to approve the December 14, 2015 minutes as presented. Janet Caudle seconded the motion. The motion carried 4-0.

V.A.1 JAN 2016

Keith Hart made a motion to approve the December 31, 2015 Accounts Payable Vouchers 1152-1219 totaling \$1,189,894.91, January Accounts Payable Vouchers 18-28 totaling \$27,920.17, and the cash balance of \$252,137.04. Janet Caudle seconded the motion. The motion carried 4-0.

VI.B.1 JAN 2016

Janet Caudle made a motion to approve vacation carryover days for 12-month employees as follows:

Melissa Kosisko	2	Jodi Miller	6.5
Scott Dingess	58	James Holliger	7
Krista McKinney	8.5	Crystal Bond	5
Michelle Brummett	.5	Annette Wilson	9

Eric Retter seconded the motion. The motion carried 4-0.

Mr. Bowsman asked the School Board to give direction for carrying over vacation days for 12-month employees. The Board proposed moving to a plan which would allow five days maximum to be carried over from year to year. The Board asked Mr. Bowsman to draft language to update the Non-Certified Employee Handbook. The plan will need to address employees that are currently over this threshold.

VI.B.2 JAN 2016

Keith Hart made a motion to accept M. Nell Girton's request to shift from full-time employment (40 hours per week) to part-time employment (25-29 hours per week) as Administrative Assistant. Hours worked will continue to be split from Transportation Fund and General Fund. The hourly rate will remain the same and benefits prorated per Non-Certified Employee Handbook. Mr. Bowsman requested permission to adjust pay for Mrs. Jodi Miller for additional duties and responsibilities. Janet Caudle seconded the motion. The motion carried 4-0.

VI.C.1 JAN 2016

Keith Hart made a motion to approve the following fundraising items:

RSE Student Council Hat Day on January 22nd

RSE Basketball concessions on February 4th

Elementary Christmas DVD sales of \$345
Eric Retter seconded the motion. The motion carried 4-0.

VI.G.1 JAN 2016

Janet Caudle made a motion to approve the first reading of the following updated board policies from NEOLA:

8660, 9160, 8455, 8470, 8550, 7310, 7510.01, 8330, 8400, 8420, 5530,
6152, 6520, 7300, 5130, 5200, 5320, 5460, 1422, 3260, 3122, 4122, 1543,
1662, 3362, 4362, 5517, 1411, 3211, 4211, 2700, 5111, 5112, 1521, 3121,
4121, 8121, 3120.06, 3124, 3140, 3141, 3142, 3220, 2221, 2411, 2510.

These policies were affected by law and regulation changes.

Keith Hart seconded the motion. The motion carried 4-0.

VII.A JAN 2016

Mr. Knotts did not have any new business to report.

VII.B.1 JAN 2016

Mr. Allen reported that RSE enrollment was 270 students. He stated that the first phase of ISTEP+ starts in February and that teachers were preparing for the tests.

VIII.A.1 JAN 2016

Mr. Bowsman announced that the appeal to adjust our graduation rate had been denied by the IDOE. The appeal is now at the next level, State Board of Education. He stated that appeals were filed by the buildings for students marked as undetermined for ISTEP+ scores. Mr. Bowsman stated that the school corporation has received ISTEP+ scores, but receiving them so late in the year, it will be difficult to remediate students before it is time to test again. Mr. Bowsman reviewed the state averages and how our scores related comparatively.

VIII.B.1 JAN 2016

The maintenance reported included the following possible future projects: HS Gym floor, the elementary intercom, and paving and patchwork on the parking lots. Mr. Bowsman discussed some work that was done over Christmas Break. This included: repairs due to power outage, bus repairs, and some painting.

VIII.C.1 JAN 2016

Mr. Bowsman stated that our Free/Reduced Lunch Percentages were as follows:

RSE = 56% RSHS = 42% RSSC = 49%

VIII.D.1 JAN 2016

Mr. Bowsman reported ADM is up from the September 18, 2015 count. RSE has 270 students and RSHS has 239 students, for a total of 509 students.

IX. JAN 2016

There were no Faculty, Staff, Student or Patron Comments.

X. JAN 2016

The Board stated that they thought everything was running smoothly and had no immediate concerns.

Janet Caudle made a motion to adjourn at 8:23 PM. Keith Hart seconded the motion. The motion carried 4-0.

Board Member Signatures:

Persons Attending:

Donnie Bowsman, DJ Knotts, Daniel Allen, Jodi Miller and Wendy Carpenter