

Welcome
To a Meeting of the
Board of School Trustees
Randolph Southern School Corp
One Rebel Drive
Lynn, IN 47355

A G E N D A

MONDAY
June 12, 2023
6:30 PM

EXECUTIVE SESSION

5:30 PM
Superintendent's Office

1. Where authorized by federal or state statute.
2. For discussion of strategy for: (A) Collective bargaining
5. To receive information about and interview prospective employees.
9. To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.

REGULAR MEETING

6:30 PM

Superintendent's Office Board Room

I. CALL TO ORDER _____PM

Eric Retter

II. APPROVAL OF THE AGENDA

Motion: _____ Second: _____ Vote: _____

III. MINUTES – Regular Meeting, May 8, 2023

Don Pruitt

Motion: _____ Second: _____ Vote: _____

IV. PRESIDENT'S BUSINESS

PATRONS, STAFF AND STUDENTS MAY IDENTIFY ANY AGENDA ITEM THEY WISH TO ADDRESS AT THIS TIME.

The School Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on corporation matters. Board Policy 0167.3 shall govern public participation at board meetings and the presiding officer shall administer the procedures.

V. ACCOUNTS PAYABLE VOUCHERS and CASH BALANCE

A. Approve payroll voucher date and amount.

May 22, 2023 Payroll Voucher in the amount of: \$167,327.27.
Inflated due to Spring ECA payments of \$19,986.00.

June 7, 2023 Payroll Voucher in the amount of: \$154,913.36.
Payroll #20
Inflated due to Spring ECA payments of \$14,679.00.

B. Accounts Payable Vouchers and Cash Balance

Accounts Payable Vouchers numbered 2789 through 2910 in the amount of \$740,282.75.

May 31, 2023 Cash Balance Education Fund: \$586,657.87.

May 31, 2023 Operations Fund Balance: - \$128,465.65.

Motion: _____ Second: _____ Vote: _____

VI. NEW BUSINESS

A. Business Items

1. Land Lease for 2023-2024 with Bryan W. and Jasmine L. Martzell

Superintendent recommends the Board of School Trustees approve the 2023-2024 land lease with Bryan W. and Jasmine L. Martzell as presented. The school corporation will pay \$350.00 for the terms of the lease.

Motion: _____ Second: _____ Vote: _____

2. Category II Employees Health Insurance contribution

Health Insurance contribution adjustment for Category II employees. The Affordable Care Act requires a person cannot pay more than 9.5% of his or her income toward health insurance. Typical paraprofessional makes \$12,873.00. RSSC must contribute all but \$1,223.00 toward Plan I (minimum essential coverage plan) to be in compliance. Thus, the school corporation contribution equals \$8,715.52. Cost of the plan is \$9,938.52 minus \$8,715.52.

Motion: _____ Second: _____ Vote: _____

3. Central Office Copier Lease Agreement

Superintendent recommends the Board of School Trustees approve a new 60 month copier lease with Loudy Office Machines located in Greenville, Ohio from July 1, 2023 to June 30, 2028. The lease agreement is \$193 per month with no increase from previous agreement. Maintenance cost per copy is being reduced from \$0.078 to \$0.054 for color and \$0.0135 to \$0.009.

Motion: _____ Second: _____ Vote: _____

4. Bread/Milk Bid

Superintendent and Cafeteria Director recommend the Board of School Trustees approve Prairie Farms Dairy for milk purchases and GFS for food, supplies and bread purchases for the 2023-2024 school year.

Motion: _____ Second: _____ Vote: _____

5. Superintendent and Principals recommend approval of the Athletic-Coach-Parent Handbook as presented. Changes are included in the Board Packet.

Motion: _____ Second: _____ Vote: _____

6. RSE and RSHS Student Handbook Approval

Changes are included in the Board Packet. Principals will review additions and deletions.

Motion: _____ Second: _____ Vote: _____

7. CPM Certificate for Payment

Superintendent recommends approval of the certificate of payment for \$212,136.76 for work completed on the Extended Learning Center to CPM.

Motion: _____ Second: _____ Vote: _____

8. RSE and RSHS Staff Handbooks Approval

Changes are included in the Board Packet. Principals will review additions and deletions.

B. Personnel

Superintendent, High School Principal, Elementary Principal and Athletic Director and Director of Operations recommend the Board of School Trustees approve the following personnel items:

1. Approve Stephanie Allen as Boys and Girls Varsity Cross Country Coach, JH Cross Country Coach and summer training for the 2023-24 school year per the Master Contract.

2. Approve Chuck Alfrey as the Summer Band Director per the Master Contract.
3. Approve Stacey Alfrey as Summer Band Instructor per the Master Contract.
4. Approve Reva Atkins as a paraprofessional for one of the preschool classes in 2023-24 beginning on August 8, 2023 for seven (7) hours per day at \$14.77 per hour.
5. Approve Jordan Austin as Athletic Supervisor for one semester for the 2023-24 school year per the Master Contract.
6. Approve Katey Bebout as Reserve Wrestling Coach for the 2023-24 school year per the Master Contract.
7. Approve Tyler Bebout as Volunteer Varsity Wrestling Coach and Volunteer JH Wrestling Coach for the 2023-24 school year.
8. Approve Brandon Bible as Varsity Wrestling Coach and JH Wrestling Coach for 2023-24 school year per the Master Contract.
9. Approve Josh Cantu as Varsity Boys Basketball Assistant Coach for the 2023-24 school year per the Master Contract.
10. Approve Josh Cantu as Volunteer Girls Varsity Basketball Assistant Coach for the 2023-24 school year.
11. Approve Eric Clear as Reserve Volleyball Coach for the 2023-24 school year per the Master Contract.
12. Approve Mo Dalzell as Varsity Softball Coach for the 2023-24 school year per the Master Contract.
13. Approve Kyle Good as Boys Varsity Tennis Coach and Summer Practice for the 2023-24 school year per the Master Contract.
14. Approve Kyle Good as Girls Varsity Tennis Coach for the 2023-24 school year per the Master Contract.
15. Approve Sarah Hazelbaker as the PreK-2 Special Education/Intervention Teacher for the 2023-24 school year at \$40,000.00 on a 183 day teacher contract. Mrs. Hazelbaker will also be the Dyslexia Specialist for the Corporation.

16. Approve Trent Hunt as the 6th grade Boys Basketball Coach for the 2023-24 school year per the Master Contract.
17. Approve William Hunt as the 5th grade Boys Basketball Coach for the 2023-24 school year per the Master Contract.
18. Approve Brad Jessup as Boys Reserve Basketball Coach for the 2023-24 school year per the Master Contract.
19. Approve Lori Knoll as a preschool paraprofessional three (3) days a week and four (4) hours per day at \$14.05 per hour.
20. Approve Laura McReynolds as Athletic Supervisor for one semester for the 2023-24 school year per the Master Contract.
21. Approve Pat Miller as Summer Band Instructor per the Master Contract.
22. Accept the resignation of Sydney Morrow from the English Teaching position effective June 5, 2023.
23. Approve Jordan Moschell as Summer School Instructor at \$33.41 per hour for three and a half (3.5) hours a day for a total of nine (9) days from May 30, 2023 through June 9, 2023.
24. Approve Melissa Mosier as the Summer School Iread Proctor at \$33.41 per hour for five (5) total hours from June 6, 2023 through June 8, 2023.
25. Approve Kyler Naylor as Volunteer Assistant Boys Varsity Tennis Coach for the 2023-24 school year.
26. Approve Tara Parsons as 8th grade Volleyball Coach for the 2023-24 school year per the Master Contract.
27. Approve Nick Pruitt as Boys Varsity Basketball Assistant Coach for 2023-24 school year per the Master Contract.
28. Approve Nick Pruitt as Volunteer Girls Basketball Assistant Coach for the 2023-24.
29. Approve Lindsey Retherford as Varsity Volleyball Coach for the 2023-24 school year per the Master Contract.

30. Approve Jeramy Shumaker as the 8th grade Boys Basketball Coach for the 2023-24 school year per the Master Contract.
31. Approve Brian Stewart as Head Varsity Boys Basketball Coach for the 2023-2024 school year at the following rate:
Boys Varsity=\$5,500
Open Gym=\$730
Weight Training=\$343
Summer Team=\$416
Total=\$6,989
32. Approve Nancy Thompson as Summer Band Instructor per the Master Contract.
33. Approve Alix Tillson moving from elementary paraprofessional to preschool paraprofessional at \$14.05 per hour for seven (7) hours per day. Lead paraprofessionals will run the classroom which will require additional certification and training through the Family Social Services Administration.
34. Approve Cindy Williams as lead paraprofessional for one of the preschool classes in 2023-24 beginning on August 8, 2023 for seven (7) hours per day at \$17.12 per hour. Lead paraprofessionals will run the classroom which will require additional certification and training through the Family Social Services Administration.
35. Approve Andrea Younger as ½ preschool paraprofessional and ½ elementary paraprofessional at \$14.05 per hour and seven (7) hours per day.
36. Approve Randy Younger as Varsity Assistant Softball Coach for the 2023-24 school year per the Master Contract.

Motion: _____ Second: _____ Vote: _____

C. Fundraisers

Superintendent recommends the Board of School Trustees approve the following fundraisers:

1. Financial Report from Girls JH Softball request to "Pick a Date to Donate" money calendar. Anticipated income: \$800.00. Actual income: \$578.00. Contact person: Melissa Kosisko.
2. Elementary Book Fair from September 27, 2022 through October 1, 2022 held in the elementary library. Anticipated income: \$500 or free books. Contact person: Suzanne Robinson.
3. Girls Basketball request to host a Free-Throw-A-Thon in June 2023. This will consist of a free throw competition where every free throw made will be money donated. Anticipated income: \$500-\$1,000. Contact person: Jordan Austin.
4. Financial Report from Prom's request to sell Texas Roadhouse Peanuts. Anticipated income: \$500.00. Actual income: \$155.00. Contact person: Jordan Austin.

Motion: _____ Second: _____ Vote: _____

- D. Facility Use Requests
- E. Field Trips
- F. Curriculum

1. Title I, II, III, and IV Comprehensive Needs Assessment Review

These grants are a vital part of our success. The help provides supplement and remediation support and services, retention stipends, classroom size reduction, and AP offerings.

The CNA focuses on Data Sources, Data Analysis, Prioritized Needs, Plan Development, and Progress Monitoring.

The following has occurred and is ongoing:

Data Sources utilized: ILEARN, NWEA, Houghton Mifflin Weekly Skills Test, Star Reading Assessment K-6, Early Literacy/Dyslexia Assessment (K-1), Indiana Reading Assessment (print copy), and the following interactive software: Redline, USA Test Prep, and Exact Path.

Data Analysis: School Improvement Plan Teams, Response to Instruction Teams, Morning Meetings Grade Level Groups, Jr.-Sr.

High School mini-teams, and STEM Grant Team have met annually to chart and review data.

Prioritized Needs: Groups have determined the need for 7th grade transition classes, 8th grade English & Math Labs, High School Math & English Labs, Paraprofessional Support, Classroom Size Reduction, ESL intervention, and Social Worker intervention. These needs will be placed into the Master Schedule of each building.

Plan Development: Federal regulations will allow the Title II, Title III, and Title IV grants to be combined with Title I grant. Most of the grant funds provide supplement and remediation support and services. However, some funds may be utilized for hard to fill retention stipends, classroom size reduction, and AP offerings.

Progress Monitoring: Parent-Teacher Conferences are held at the end of the first nine weeks. School board policy requires teachers to contact parents of students in jeopardy of failing by the mid-way point of each nine week grading period. NWEA testing occurs 3 times per year. Transition, lab teachers, and administrator track and monitor weekly progress on interactive software. Daily assignments are posted to Google Classroom for parents to view. Summer school is provided to students in need of additional support.

Motion: _____ Second: _____ Vote: _____

- G. Board Policy
- H. School Board
- I. Job Descriptions
- J. Donations

Superintendent recommends approval of the following donations:

1. Ben and Carlene Garber made a \$200.00 donation for allowing them to use the facilities to host church youth group.

Motion: _____ Second: _____ Vote: _____

K. General

VII. SUPERINTENDENT REPORT

- A. Summer School Reimbursement update: RSSC requested \$6,300.00, but will only receive \$3,208.51
- B. 2023-24 Title II and IV Allocations have not been provided to school corporations at this point. High Ability Grant Allocation was increased by \$1,984.00. 2023-24 Title I Grant Allocation was reduced by \$986.71.
- C. Maintenance Report
- Extended Learning Center Inspection 6/12/23
 - RSHS Restroom Update
 - New Track Pavilion Quotes
 - Baseball Bleacher Replacement
 - North side of the campus brush and tree removal
 - Fence around elementary playground
 - High School entrance landscaping
 - New laptops for teachers
 - New camera system
 - Paving
 - Annex tile floor replacement and crack repair
- D. RSSC received the June Tax settlement of \$1,199,073.84.
- Debt Service Fund \$412,810.67.
Operations Fund \$786,263.17.
- E. Thank you card from the cafeteria staff for providing lunch for staff appreciation on Tuesday, May 9, 2023.
- F. ADM Count

2022-2023 Official Count Day – September 16, 2022 and February 1, 2023.

	9/16/22	10/13/22	11/10/22	12/0/22	1/05/23	2/01/23	3/09/23	4/06/23	5/04/23	5/25/23*
Pre-K 46										
K	34	34	34	35	36	36	36	37	38	38
1	38	39	39	37	36	35	35	35	35	35
2	41	41	41	41	41	40	40	40	40	40
3	30	30	30	30	29	28	28	27	27	27
4	29	30	30	30	29	29	29	29	29	29
5	40	40	40	41	41	40	40	39	39	39
6	35	36	36	35	36	33	33	33	33	33
Total	247	250	250	249	248	241	241	240	241	241
7	41	41	40	39	39	37	37	37	37	37
8	35	36	37	37	37	34	34	34	34	34
9	36	37	36	36	35	34	33	32	32	32
10	36	37	37	36	35	35	35	35	35	35
11	48	48	47	48	48	46	44	44	44	40
12	29	29	29	29	29	28	28	28	28	28
HS Total	225	228	226	223	223	214	211	210	210	210
Corp Total	472	478	476	474	471	455	452	450	451	451

*last day of school

VIII. PRINCIPAL REPORTS

A. Elementary

B. High School

1. Senior Awards Program

Total Scholarships awarded \$47,000.

IX. FACULTY, STAFF and/or STUDENT COMMENTS

X. PATRON COMMENTS

XI. BOARD COMMENTS

XII. ADJOURNMENT _____PM

Motion: _____ Second: _____ Vote: _____

NEXT REGULAR MEETING:

July 10, 2023, 6:30 PM

Superintendent's Office Board Room