

**Welcome  
To a Meeting of the  
Board of School Trustees  
Randolph Southern School Corp  
One Rebel Drive  
Lynn, IN 47355**

**A G E N D A**

**MONDAY  
May 8, 2023  
6:30 PM**

**EXECUTIVE SESSION**

**6:00 PM  
Superintendent's Office**

1. Where authorized by federal or state statute.
2. For discussion of strategy for: (A) Collective bargaining
5. To receive information about and interview prospective employees.
9. To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.

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## **A G E N D A**

**MONDAY**  
**May 8, 2023**  
**6:30 PM**

### **REGULAR MEETING**

**6:30 PM**

#### **Superintendent's Office Board Room**

I. CALL TO ORDER \_\_\_\_\_PM Eric Retter

II. APPROVAL OF THE AGENDA

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

III. MINUTES – Regular Meeting, April 10, 2023 Don Pruitt

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

IV. PRESIDENT'S BUSINESS

PATRONS, STAFF AND STUDENTS MAY IDENTIFY ANY AGENDA ITEM THEY  
WISH TO ADDRESS AT THIS TIME.

The School Board recognizes the value of public comment on educational issues  
and the importance of allowing members of the public to express themselves on  
corporation matters. Board Policy 0167.3 shall govern public participation at  
board meetings and the presiding officer shall administer the procedures.

A. Recognition of Color guard.

1. Charles Alfrey
2. Staci Alfrey
3. Nancy Thompson

V. ACCOUNTS PAYABLE VOUCHERS and CASH BALANCE

A. Approve payroll voucher date and amount.

April 21, 2023 Payroll Voucher in the amount of: \$139,428.30.

May 5, 2023 Payroll Voucher in the amount of: \$143,841.99.

B. Accounts Payable Vouchers and Cash Balance

Account Payable Vouchers \_\_\_\_ to \_\_\_\_ in the amount of \$.

April 30, 2023 Cash Balance Education Fund: \$649,378.59.

April 30, 2023 Operations Fund: \$12,069.76.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

VI. NEW BUSINESS

A. Business Items

1. Cigna Health Insurance Renewal

Superintendent recommends the approval of the CIGNA Health Insurance policy renewal for 2023-2024. The proposal calls for a 10% increase. The initial renewal was 24.3% due to our employee/family claims over the last twelve (12) months. Dr. Bowsman and Mr. Josh Estelle (insurance agent) negotiated with Cigna to get the renewal down to a 10% increase if we do not go to market.

- The aggregate claims are running at 155% of expected cost and Cigna has paid out \$107,428 in specific stop-loss claims through March 2023 for the current policy period.
- The current policy year had 4 claimants exceed \$30,000 in claims. These 4 claimants account for 45% of the total aggregate spend.
- From a utilization perspective, the following observations can be made:
  - Catastrophic claims are driving 57.2% of the plan spend.
  - Non-catastrophic claims (under \$25k) have an increased utilization of 85%.
  - Some claims are coming from the increased spend in outpatient services.

- Increased facility cost utilization stems from higher-than-average outpatient surgery costs.
- Coming out of the COVID pandemic has globally increased utilization for many clients as elective procedures are now being performed.
- Pharmacy spend has remained consistent over the last 24 months and most employees are utilizing generics.
- ER utilization increased for true emergency room situations. There were 3 visits that could have been redirected to a lower cost facility.

Cigna encourages promoting:

- Promote MD-Live services-flyers attached.
- Promote utilization of LabCorp and Quest. The plan currently has a significant amount of labs performed at the hospital, which is the most expensive place to have services rendered.
- Promote the behavioral health services/tools that Cigna has to offer.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

2. Indirect Cost Rate 2022 Invoice

Superintendent recommends the Board of School Trustees approve the school corporation charging the ECA Cafeteria Account \$25,890.27 for 2021-22 indirect costs based upon a 16.9% rate established by the Indiana Department of Education for expenditures that occurred from 7/1/21 to 6/30/22.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

3. Summer Lunch Program

Superintendent and Cafeteria Director recommend the Board of School Trustees approve the RSSC participating in the summer food service program.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

4. CPM Certificate for Payment

Superintendent recommends approval of the certificate of payment for \$85,820.20 for work completed on the Extended Learning Center to CPM.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

5. RSHS Restroom Renovation Main Locker Bay

Superintendent recommends Whisenhunt Construction Inc. located in Richmond Indiana to renovate the high school restrooms in the main locker bay area. The school corporation gathered three (3) quotes:

Whisenhunt = \$162,000  
Muhlenkamp = \$152,578  
Pridemark = \$230,000

Whisenhunt was chosen due to local vicinity, start/finish date of the project, references provided from other school corporations, and the ability to complete other construction projects in the future.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

B. Personnel

Superintendent, High School Principal, Elementary Principal, Athletic Director, and Director of Operations recommend the Board of School Trustees approve the following personnel items:

1. Approve Daniel Allen for the Girls Assistant Varsity Basketball Coach for the 2023-24 school year per the Master Contract.
2. Approve Jordan Austin as Girls Varsity Basketball Head Coach for the 2023-2024 school year at the following rate:  
Girls Varsity=\$5,500  
Open Gym=\$730  
Weight Training=\$343  
Summer Team=\$416  
Total=\$6,989
3. Approve Shay Berger as Varsity Cheer Coach for the 2023-24 school year per the Master Contract.

4. Approve Eric Clear for Girls Basketball Reserve Coach for the 2023-24 school year per the Master Contract.
5. Approve Zoe Fisher for the Girls Assistant Varsity Basketball Coach for the 2023-24 school year per the Master Contract.
6. Approve Amy Hinshaw as Girls Varsity Golf Coach and summer practice for the 2023-2024 school year per the Master Contract.
7. Approve Ms. Dakota King as Elementary Special Education maternity leave teacher for Mrs. Moschell from April 17, 2023 through May 26, 2023 at the rate of \$125.00 per day.
8. Approve Ms. Madison Miller for the Jr./Sr. High School English teaching position at the rate of \$43,500 per year for 183 days. In addition she will receive the \$1,000 stipend for teaching AP English 11. Ms. Miller has two years of teaching experience.
9. Accept the resignation of Cindy Monnin as Special Education Teacher at RSE effective July 31, 2023.
10. Approve Garrett Murray as Special Education Mentor Teacher from April 10, 2023 to May 26, 2023 (35 days) for \$3,000.00 (\$85.71 per day).
11. Approve Alyssa Toney for the Elementary Special Education teachers at the rate of \$51,000 per year for 183 days. Ms. Toney holds a Bachelor Degree in Special Education and Elementary Education with 6 years of experience as a Special Education teacher and 5 years of experience as a Behavior Technician for Autism Spectrum Disorder.
12. Approve Cody Wolfal as Boys Varsity Assistant Baseball Coach for the 2022-23 school year per the Master Contract.
13. Termination of Jake Wolfal as Varsity Boys Assistant Baseball Coach. Mr. Wolfal's work schedule does not permit him to fulfill coaching duties. The school corporation has requested a resignation several times, but has not received it to date.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

C. Fundraisers

Superintendent recommends the Board of School Trustees approve the following fundraisers:

1. Elementary Book Fair from January 23, 2023 through January 27, 2023 held in the elementary library. Anticipated income: \$2,500 or free books. Contact person: Suzanne Robinson.
2. Elementary Book Fair from May 8, 2023 through May 12, 2023 held in the elementary library. Anticipated income: \$2,500 or free books. Contact person: Suzanne Robinson.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

D. Facility Use Requests

1. Scott Dingess has requested the use of the High School Cafeteria on June 24, 2023 from 2:00 PM to 6:00 PM for a birthday party. This includes set up and tear down. Shelly and Scott will make sure the facility is cleaned and secured.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

E. Field Trips

F. Curriculum

G. Board Policy

H. School Board

I. Job Descriptions

K. General

VII. SUPERINTENDENT REPORT

A. HEA 1260 Submitted

State average employer cost per employee per year for plan year ending December 31, 2022 is \$13,952.49.

RSSC average employer cost per employee per year is \$10,150.07.

B. Teacher Appreciation Week

Thank you to all of our staff for the outstanding job they have done this year educating students. The school corporation will be providing lunch on Tuesday, May 9th from Stacy & Taylor's Sweet Treats here in Lynn. Lunch includes a sandwich of choice, chips, sweet treat and drink.

C. Audit Costs

The latest audit cost the school corporation \$29,421.00. This statutory expense is withheld from our Operations Fund for FY2023. It included the Child Nutrition Cluster, COVID-19 Education Stabilization Fund, and Local Funds from July 1, 2020 to June 30 2022. The previous audits for FY18 to FY20 and FY15 to FY18 cost \$7,066 and \$8,426 respectfully.

D. Maintenance Report

E. Graduation-June 3, 2023 at 7:30 PM  
Senior Awards-May 31, 2023 at 6:00 PM

F. ADM Count

2022-2023 Official Count Day – September 16, 2022 and February 1, 2023.

	9/16/22	10/13/22	11/10/22	12/08/22	1/05/23	2/01/23	3/09/23	4/06/23	5/04/23
Pre-K 46									
K	34	34	34	35	36	36	36	37	38
1	38	39	39	37	36	35	35	35	35
2	41	41	41	41	41	40	40	40	40
3	30	30	30	30	29	28	28	27	27
4	29	30	30	30	29	29	29	29	29
5	40	40	40	41	41	40	40	39	39
6	35	36	36	35	36	33	33	33	33
Total	247	250	250	249	248	241	241	240	241
7	41	41	40	39	39	37	37	37	37
8	35	36	37	37	37	34	34	34	34
9	36	37	36	36	35	34	33	32	32
10	36	37	37	36	35	35	35	35	35
11	48	48	47	48	48	46	44	44	44
12	29	29	29	29	29	28	28	28	28
HS Total	225	228	226	223	223	214	211	210	210
Corp Total	472	478	476	474	471	455	452	450	451

VIII. PRINCIPAL REPORTS

A. Elementary



B. High School

IX. FACULTY, STAFF and/or STUDENT COMMENTS

X. PATRON COMMENTS

XI. BOARD COMMENTS

XII. ADJOURNMENT \_\_\_\_\_PM

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**NEXT REGULAR MEETING:  
June 12, 2023, 6:30 PM  
Superintendent's Office Board Room**