

**Welcome
To a Meeting of the
Board of School Trustees
Randolph Southern School Corp
One Rebel Drive
Lynn, IN 47355**

A G E N D A

**MONDAY
June 14, 2021
7:30 PM**

EXECUTIVE SESSION

**6:00 PM
Superintendent's Office**

1. Where authorized by federal or state statute.
3. For discussion of the assessment, design, and implementation of school safety and security measures, plans and systems.
4. Interviews and negotiations with industrial or commercial prospects or agents of industrial or commercial prospects by the Indiana economic development corporation, the office of tourism development, the Indiana finance authority, the ports of Indiana, an economic development commission, the Indiana state department of agriculture, a local economic development organization that is a nonprofit corporation established under state law whose primary purpose is the expansion of Indiana businesses, or the development of entrepreneurial activities in Indiana, or a governing body of a political subdivision.
5. To receive information about and interview prospective employees.
7. For discussion of records classified as confidential by State or Federal statute.
9. To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.
10. When considering the appointment of a public official, to do the following:
 - (A) Develop a list of prospective appointees.
 - (B) Consider applications.
 - (C) Make one initial exclusion of prospective appointees.

REGULAR MEETING

7:30 PM

Superintendent's Office Board Room

- I. CALL TO ORDER ____PM Jan Caudle
- II. MINUTES – Regular Meeting, May 10, 2021 Tom McFarland
- Motion: _____ Second: _____ Vote: _____

III. PRESIDENT'S BUSINESS

PATRONS, STAFF AND STUDENTS MAY IDENTIFY ANY AGENDA TIME THEY WISH TO ADDRESS AT THIS TIME.

A. Recognition of Service to RSSC by Michael Miller

Mr. Michael D. Miller served on the Board of Trustees for 12 years and 9 months. Mr. Miller's first term on the Board of School Trustees began on February 21, 2008 when he was appointed to fulfill Russ Isenbarger's term through July 2010. He served as Vice President 2009-2010. Mr. Miller was elected to serve from July 2010-2014, serving as Board President 2010-2011, Board Secretary 2012-2013, Vice President 2013-2014. Mr. Miller was recognized for his service after completing his term in 2014. In July, 2015 Mr. Miller was appointed to fulfill Ms. Barb Hines position when she resigned, he completed her term through December, 2016. Mr. Miller retained the Washington Township position with no citizen filing for candidacy. Mr. Miller held the Vice President position in 2017, President in 2018 and 2020. Mr. Miller retained the Washington Township position again 2021 with no citizen filing for candidacy. He was President from January 1, 2021 through the day of his passing on May 11, 2021.

The Board of School Trustees, administration, staff, students and patrons would like to thank Mr. Michael Miller for his service to the school corporation and the community.

B. Certificate of Death

Tom McFarland recommends the Board of School Trustees accept the Certificate of Death of Michael D. Miller and acknowledge the ensuing vacancy on the school board.

Motion: _____ Second: _____ Vote: _____

C. Approval of Governing Body change from the Indiana State Board of Education

On October 12, 2020 the Randolph Southern Board of School Trustees approved a resolution proposing a change in the Randolph Southern School Board Organization Plan, specifically, the reconfiguration of School Board seats to five (5) At-Large seats. Per Indiana Code 20-23-8-14 notice was given to voters on October 13, 2020 in the Winchester News Gazette. Voters had one hundred twenty (120) days after the date of publication to file a petition with the county clerk of the court protesting the proposed plan. No voters protested the plan. The Indiana State Board of Education voted and approved the reorganization plan at its regular board meeting on June 2, 2021.

D. Process of filling vacant position

Superintendent recommends the Board of School Trustees approve the following procedures for the filling of the aforementioned vacancy on the Board of School Trustees.

1. RSSC placed an advertisement in the Winchester News Gazette on June 3, 2021 and June 8, 2021 advertising the vacancy on the Board of School Trustees. The notice was posted on the corporation website and the corporation Facebook page on June 2, 2021.
2. Applicants must have had an application submitted by the deadline of 12:00 PM (Noon) June 10, 2021.

E. Candidates

1. Crystle Austin
2. Scott Stevenson
3. Pat Tillson

F. Recommendation of new Board member

Motion: _____ Second: _____ Vote: _____

G. Oath is administered to the new board member

H. Election of new Board President

Motion: _____ Second: _____ Vote: _____

IV. OLD BUSINESS

V. ACCOUNTS PAYABLE VOUCHERS and CASH BALANCE

A. Accounts Payable Vouchers and Cash Balance APV's May 7 through June 10, 2021 numbered 378-469 in the amount of \$ 810,899.25

May 31, 2021 Cash Balance Education Fund: \$ 469,536.21

May 31, 2021 Operations Fund Balance: \$ 105,422.36

Motion: _____ Second: _____ Vote: _____

VI. NEW BUSINESS

A. Business Items

1. Reimbursement of Portion of Interest Expense from Indiana Bond Bank

Superintendent recommends the Board of School Trustees approve the interest reimbursement of \$1,048.30 from the Indiana Bond Bank. Reimbursement comes from the Corona Virus Relief Fund.

Motion: _____ Second: _____ Vote: _____

2. Land Lease for 2021-2022 with Bryan W. and Jasmine L. Martzell

Superintendent recommends the Board of School Trustees approve the 2021-2022 land lease with Bryan W. and Jasmine L. Martzell as presented. The school corporation will pay \$350.00 for the terms of the lease.

Motion: _____ Second: _____ Vote: _____

3. Title I Grant Amendment II

Superintendent and Elementary Principal recommend the Board of School Trustees approve the Title I grant amendment of \$138,464.49. Funds of \$61.72 will be reduced in benefits for certified staff.

Motion: _____ Second: _____ Vote: _____

4. Category II Employees Health Insurance contribution

Health Insurance contribution adjustment for Category II employees. The Affordable Care Act requires a person cannot pay more than 9.5% of his or her income toward health insurance. Typical paraprofessional makes \$12,379.00. RSSC must contribute all but \$1,176.00 toward Plan I (minimum essential coverage plan) to be in compliance. Thus, the school corporation contribution equals \$7,408.08. Cost of the plan is \$8,584.08 minus \$7,408.08.

Motion: _____ Second: _____ Vote: _____

5. Hazard Pay Stipend MOU

Superintendent recommends the Board approve the Hazard Pay Stipend MOU with the CTA as presented.

Motion: _____ Second: _____ Vote: _____

6. Randolph and Delaware United Way Grant Donation

Superintendent recommends the Board of School Trustees approve the Randolph and Delaware County United Way grant of \$4,222.00 to be utilized for summer learning and student activities. The funds will be utilized to pay salaries and supplies for marching band.

Motion: _____ Second: _____ Vote: _____

7. ESSER III Grant Approval

Superintendent recommends the Board of School Trustees approve Option 1, to construct a Before-After-Summer School Extended Learning Center and Gym for an approximate cost of \$1,056,443.60. The project will be publicly bid after architectural prints have been provided by an independent contractor. This project is subject to approval from the IDOE and USDOE. This

project must conform with the uniform guidance requirements and Davis-Bacon prevailing wage requirements.

OPTION 1:

K-12 Before-After-Summer School Programs and Gym Facility. This facility can also be used to meet COVID requirements for PE, Extended Learning, Convocations, & Community Center.

- 20% Learning Loss mandatory set aside will be utilized within the programming and use of the facility per IDOE guidance.
- Built on the south side of the campus where Dr. Wegg's old office was located. Utilities are already present.
- Includes restrooms for utilization during the day, softball/tennis, before-after-summer school activities.
- Insulated pole barn with office space, concrete & rubber floor, HVAC, water/sewage, electricity, concrete floor, play equipment.
- Stakeholders: Randolph County Economic Development, parents, staff, patrons, local churches.
- Staffed by RSSC or lease to the YMCA for \$1.00 to staff and run. We will have one staff member with childhood degree.

**RSSC may need to do an amendment and select other options if the above project is not approved or does not come in within the budget constraints

OTHER OPTIONS :

20% Learning Loss Set Aside (Mandatory)	\$211,288.26
RSHS HVAC Cabinets (8 fans & coils)	\$450,000
RSSC HVAC Boilers	\$225,000
RSHS Chiller (Trane)	\$110,615
RSHS Chiller Installation (Ellis Mechanical)	\$129,886
RSE Elementary Roof (McGuff Roofing)	\$424,014
School Bus	\$93,000
HVAC Filters (2022-23)	\$6,000
Cleaning Supplies (2022-23)	\$25,000

RSE Chromebooks for 2 Grade Levels (80)	\$22,000
Chromebook Cases	\$4,200
Mitel Phone System Software Update (communications with parents)	\$6,810
T-Mobile Student Wifi \$16.15 x 60 licenses = \$969 per month \$969 x 12 months	\$11,628
Cleaning Supplies (2021-22)	\$13,000
HVAC Filters (2021-22)	\$6,000
RSHS Entrance Upgrade (controlled entrance, masking, and sanitizing)	\$13,000
Foggers (2 units)	\$1,200

Motion: _____ Second: _____ Vote: _____

8. Textbook Rental Fees for 2021-2022

RSE: Kindergarten	\$76.38
1 st Grade	\$106.88
2 nd Grade	\$77.69
3 rd Grade	\$81.25
4 th Grade	\$135.10
5 th Grade	\$126.95
6 th Grade	\$126.95

RSHS: Chrome Book Fees:

7 th Grade	\$59.71
8 th Grade	\$48.50
9 th Grade	\$59.71
10 th Grade	\$59.71
11 th Grade	\$61.46
12 th Grade	\$59.71
All Students (App. Fees)	\$25.00

Other fees as determined by individual class schedule

Motion: _____ Second: _____ Vote: _____

9. RSE and RSHS Student and Staff Handbook Approval
Changes are included in the Board Packet. Principals will review additions and deletions.

Motion: _____ Second: _____ Vote: _____

10. Bread/Milk Bid

Superintendent and Cafeteria Director recommend the Board of School Trustees approve Prairie Farms Dairy for milk purchases and Aunt Millie's for bread purchases for the 2021-2022 school year.

Motion: _____ Second: _____ Vote: _____

11. Back to School Plan per ESSER III Grant requirements

Superintendent recommends the Board of School Trustees approve the Back to School Plan for 2021-2022 school year as presented.

Motion: _____ Second: _____ Vote: _____

12. Superintendent and High School Principal recommend the Board of School Trustees approve the 2021-2022 Master Schedule as presented.

Motion: _____ Second: _____ Vote: _____

B. Personnel

Superintendent, High School Principal, Elementary Principal and Athletic Director recommend the Board of School Trustees approve the following personnel items:

1. Approve Lindsey Adams as Varsity Volleyball coach for the 2021-2022 school year per Master Contract.
2. Accept resignation letter from Daniel Allen as 8th Grade Girls Basketball coach.
3. Approve Katie Bond as 4th Grade Elementary teacher at \$34,500.00 per Master Contract.

4. Approve Tammy Clements as Reserve Volleyball coach for the 2021-2022 school year per Master Contract.
5. Approve Ralph Dalzell Jr. as Junior High Softball coach for the 2020-2021 school year per Master Contract.
6. Approve Colton Fisher as Volunteer Assistant Boys Tennis coach for the 2021-2022 school year.
7. Approve Olivia Gundrum as Summer Band Percussion Instructor for the end of season 2020-2021 school year at the rate of \$1200.00.
8. Approve Josh Good as Volunteer Assistant Boys Tennis coach for the 2021-2022 school year.
9. Approve Kyle Good as Varsity Boys Tennis coach for the 2021-2022 school year per Master Contract.
10. Approve Josh Hallatt's resignation as Athletic Director/Assistant Principal effective June 30, 2021.
11. Approve Amy Hinshaw as Girls Varsity Golf coach for the 2021-2022 school year per Master Contract.
12. Approve Shawna Markley as Boys and Girls JH Cross Country coach for the 2021-2022 school year per Master Contract.
13. Approve Melinda Pennington as Volunteer Assistant JV/V Volleyball coach for the 2021-2022 school year.
14. Approve Danielle Ruhl as Summer Band Color Guard/Choreography for the end of season 2020-2021 school year at the rate of \$1400.00.
15. Approve Amanda Shinn as Boys and Girls Varsity Cross Country coach for the 2021-2022 school year per Master Contract.
16. Approve Kevin Shockley as Summer Band Percussion Instructor for the end of season 2020-2021 school year at the rate of \$800.00.
17. Approve Jeramy Shumaker as Boys 6th Grade Basketball coach for the 2021-2022 school year per Master Contract.

18. Approve Kory Slick as Volunteer Assistant Boys Tennis coach for the 2021-2022 school year.
19. Approve Cierra Tomey as 7th and 8th Grade Volleyball coach for the 2021-2022 school year per Master Contract.
20. Approve Katie Uppfalt as Jr. Sr. High School Science Teacher at the rate of \$53,000.00. Katie has her Master's degree in Physics and has teaching experience at Baylor University. Upon the completion of obtaining an Indiana teaching license, Ms. Uppfalt will receive an additional \$3,000.00 to her base salary.

Motion: _____ Second: _____ Vote: _____

- C. Fundraisers
- D. Facility Use Requests
- E. Field Trips
- F. Curriculum

1. Title I, II, III, and IV Comprehensive Needs Assessment Review

These grants are a vital part of our success. The help provides supplement and remediation support and services, retention stipends, classroom size reduction, and AP offerings.

The CNA focuses on Data Sources, Data Analysis, Prioritized Needs, Plan Development, and Progress Monitoring.

The following has occurred and is ongoing:

Data Sources utilized: ILEARN, NWEA, Houghton Mifflin Weekly Skills Test, Star Reading Assessment K-6, Early Literacy/Dyslexia Assessment (K-1), Indiana Reading Assessment (print copy), and the following interactive software: IXL, USA Test Prep, and Exact Path.

Data Analysis: School Improvement Plan Teams, Response to Instruction Teams, Morning Meetings Grade Level Groups, Jr.-Sr. High School mini-teams, and STEM Grant Team have met annually to chart and review data.

Prioritized Needs: Groups have determined the need for 7th grade transition classes, 8th grade English & Math Labs, High School Math & English Labs, Paraprofessional Support, Classroom Size Reduction, ESL intervention, and Social Worker intervention. These needs will be placed into the Master Schedule of each building.

Plan Development: Federal regulations will allow the Title II, Title III, and Title IV grants to be combined with Title I grant. Most of the grant funds provide supplement and remediation support and services. However, some funds may be utilized for hard to fill retention stipends, classroom size reduction, and AP offerings.

Progress Monitoring: Parent-Teacher Conferences are held at the end of the first nine weeks. School board policy requires teachers to contact parents of students in jeopardy of failing by the mid-way point of each nine week grading period. NWEA testing occurs 3 times per year. Transition, lab teachers, and administrator track and monitor weekly progress on interactive software. Daily assignments are posted to Google Classroom for parents to view. Summer school is provided to students in need of additional support.

2. 2021 Elementary School Reading Plan

Superintendent and Elementary Principal recommend the Board of School Trustees approve the Elementary Reading Plan as presented.

Motion: _____ Second: _____ Vote: _____

- G. Board Policy
- H. School Board
- I. Job Descriptions
- J. Donations

Superintendent recommends the Board of School Trustees approve the following donations:

1. Agape West Ministry, Non-profit agency, donated 2,500 cloth masks for students and staff.

Motion: _____ Second: _____ Vote: _____

K. General

VII. SUPERINTENDENT REPORT

A. Summer School Reimbursement update

B. ESSER II Application Approval

RSSC will receive \$470,296.46 from the American Rescue Plan Act.

The grant will be utilized for the following activities:

- Staff hazard pay stipend (2020-2021): \$ 80,306.90
- Staff retention bonus (2021-2022): \$145,097.74
- New cafeteria dishwasher: \$ 58,200.00
- RSHS virtual classroom setup (16): \$42,641.46
- RSE English Language Arts instructional materials and digital apps: \$55,000.00
- RSE Chromebooks (1 grade level-40): \$11,050.36
- RSHS Entrance upgrade: \$13,000.00
- GRIC ½ time SLP teacher (2021-2022 & 2022-2023) \$60,000.00
- GRIC software update (RSSC portion): \$5,000.00

C. The Indiana Department of Education Office of School Finance and The Fiscal and Qualitative Indicators Committee held its review of the Excessive Funds transfers on April 30, 2021. The committees accepted the RSSC response and action plan.

D. The East Central Education Service Center and 29 School Districts were awarded 3.52 million for the Student Learning Recovery Grant Program. Funds will be used for professional development and intervention in literacy math, college and career readiness, and social emotional components.

E. Maintenance Report

F. ADM Count

	9/18/20	10/08/20	11/12/20	12/10/20	1/07/21	2/1/2021	3/4/2021	4/8/2021	5/6/2021	5/26/21*
K	38	38	38	37	37	38	38	38	37	37
1	32	32	33	33	34	35	35	35	35	35
2	30	30	30	30	31	32	32	32	32	32
3	39	38	38	39	39	39	39	39	39	39
4	31	31	30	30	31	31	31	31	31	31
5	37	37	37	38	38	38	38	38	38	39
6	34	34	34	34	35	35	35	35	35	35
Total	241	240	240	241	245	248	248	248	247	248
7	37	36	36	36	37	37	37	37	36	36
8	40	40	41	40	38	38	38	38	38	38
9	46	47	50	50	50	50	49	49	49	49
10	34	33	34	33	34	32	32	32	32	32
11	42	41	40	40	40	40	41	41	41	41
12	27	26	27	26	26	26	26	26	26	26
HS Total	227	223	223	225	225	223	223	223	222	222
Corp Total	467	463	468	466	470	471	471	471	469	470

*last day of school

VIII. PRINCIPAL REPORTS

A. Elementary

1.

B. High School

1. The 35th Annual Senior Awards night was held on June 2, 2021. Ninety-nine scholarships were given out in the amount of \$30,335.00.

2. Graduation statistics.

IX. FACULTY, STAFF and/or STUDENT COMMENTS

X. PATRON COMMENTS

XI. BOARD COMMENTS

XII. ADJOURNMENT _____PM

Motion: _____ Second: _____ Vote: _____

NEXT REGULAR MEETING:

July 12, 2021, 7:30 PM

Superintendent's Office Board Room