

**Welcome
To a Meeting of the
Board of School Trustees
Randolph Southern School Corp
One Rebel Drive
Lynn, IN 47355**

**A G E N D A

MONDAY
January 13, 2020
7:30 PM**

EXECUTIVE SESSION

**6:30 PM
Superintendent's Office**

1. Where authorized by federal or state statute.
3. For discussion of the assessment, design, and implementation of school safety and security measures, plans and systems.
4. Interviews and negotiations with industrial or commercial prospects or agents of industrial or commercial prospects by the Indiana economic development corporation, the office of tourism development, the Indiana finance authority, the ports of Indiana, an economic development commission, the Indiana state department of agriculture, a local economic development organization that is a nonprofit corporation established under state law whose primary purpose is the expansion of Indiana businesses, or the development of entrepreneurial activities in Indiana, or a governing body of a political subdivision.
5. To receive information about and interview prospective employees.
7. For discussion of records classified as confidential by State or Federal statute.
9. To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.

ANNUAL BOARD OF FINANCE MEETING

**Superintendent's Office Board Room
1 Rebel Drive, Lynn, IN
7:30 PM**

IC 5-13-7-6 requires the Board of Finance to meet annually after the first Monday and on or before the last day of January. At the meeting the Board of Finance is required to elect a president and secretary and to receive and review the investment report to the investment officer. The meeting must be advertised under the Open Door Law as a meeting open to the public.

I. CALL TO ORDER Tom McFarland

II. ELECTION OF OFFICERS Tom McFarland

A. Finance Board President

Motion: _____ Second: _____ Vote: _____

B. Finance Board Secretary

Motion: _____ Second: _____ Vote: _____

III. REVIEW OF 2019 INVESTMENTS, INCOME AND DISBURSEMENTS

IV. PROJECTIONS FOR 2020

Financial report and fiscal indicators from the Superintendent are attached.

V. ADJOURNMENT

Motion: _____ Second: _____ Vote: _____

WELCOME

**To a Meeting of the
Board of School Trustees
Randolph Southern School Corp
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Lynn, IN 47355**

A G E N D A

MONDAY
January 13, 2020

REGULAR MEETING
Immediately Following Board of Finance Meeting
Superintendent's Office Board Room

I. CALL TO ORDER Eric Retter

II. ORGANIZATIONAL MEETING Eric Retter

A. Election of Officers for 2020

1. President _____

Motion: _____ Second: _____ Vote: _____

2. Vice President _____

Motion: _____ Second: _____ Vote: _____

3. Secretary _____

Motion: _____ Second: _____ Vote: _____

New President Presides Over the Remainder of the Meeting

B. Appointment of Treasurer

Superintendent recommends the Board of School Trustees appoint
Melissa R. Kosisko as Treasurer.

Motion: _____ Second: _____ Vote: _____

C. Appointment of Deputy Treasurer

Superintendent recommends the Board of School Trustees appoint Shawntel Baker as Deputy Treasurer.

Motion: _____ Second: _____ Vote: _____

D. Establish School Board Meeting, Day, Time and Place for 2020

Dates:

January 13	February 10
March 9	April 13
May 11	June 8
July 13	August 10
September 14	October 12
November 9	December 14

These dates are subject to change by a board motion and majority vote.

Time: 7:30 Place: Superintendent's Office Board Room

Motion: _____ Second: _____ Vote: _____

E. Establish Next Regular School Board Meeting Date:

February 10, 2020 at 7:30 PM

Motion: _____ Second: _____ Vote: _____

F. Selection of Corporation Attorney and Establish Compensation for 2020

Attorney: Meeks Cockerill, Winchester, IN 47394
 Compensation: Retainer: \$3000.00. 50% paid June. 50% paid December. Time in excess of 25 Hours/year at \$150/Hr.

Motion: _____ Second: _____ Vote: _____

Special Counsel: Amy Matthews, Attorney with Church Church Hittle + Antrim, Noblesville, IN
 Compensation: \$240/Hr. and Associates \$225/Hr. on as need basis.

Motion: _____ Second: _____ Vote: _____

G. Establish Compensation for Board Members for 2020

Annual Compensation: \$2000.00 (Statutory Maximum)
Regular Scheduled Monthly per Meeting Attended
Compensation: \$60.00
Maximum Scheduled Meetings Receiving Compensation: 12

Motion: _____ Second: _____ Vote: _____

H. Compensation for Board Meeting Clerk

Superintendent recommends Board Meeting clerk at \$30.00 Per Hour.

Motion: _____ Second: _____ Vote: _____

I. Committee Assignments for 2020

1. Discussion: (One board member)
2. Negotiations: (Two board members)
3. Technology: (One board member)
4. Legislation: (One board member)
5. Athletic: (Two board members)
6. Collaboration/Consolidation: (Two board members)
7. Safety: (One board member)
8. Wellness: (One board member)

Motion: _____ Second: _____ Vote: _____

J. Designation of Newspaper for Advertising, Budgets, Etc.

Superintendent recommends Winchester News Gazette, Winchester, IN.

Motion: _____ Second: _____ Vote: _____

K. Conflict of Interest Forms

Shawntel Baker	Melissa R. Kosisko
Thomas E. McFarland	Eric L. Retter
Pat Tillson	

Motion: _____ Second: _____ Vote: _____

II. MINUTES – December 9, 2019

Motion: _____ Second: _____ Vote: _____

III. PRESIDENT’S BUSINESS

PATRONS, STAFF AND STUDENTS MAY IDENTIFY ANY AGENDA TIME THEY WISH TO ADDRESS AT THIS TIME.

IV. OLD BUSINESS

V. ACCOUNTS PAYABLE VOUCHERS and CASH BALANCE

A. Accounts Payable Vouchers and Cash Balance

December 2019 Cash Balance Education Fund: \$ 501,864.66.

December 31, 2019 APV _____ \$ _____

January 13, 2020 APV 1 through _____ \$ _____.

Motion: _____ Second: _____ Vote: _____

VI. NEW BUSINESS

A. Business Items

1. Title I Amendment

The Title I Grant summary provides detail of personnel funding allocation changes.

Motion: _____ Second: _____ Vote: _____

2. Establishing Banking Accounts with First Merchants of Indiana.

Superintendent recommends the Board of School Trustees approve opening a checking account for the Corporation Operations Fund at First Merchants Bank of Indiana and transferring funds from First Financial to Merchants Bank. The transfer of funds will occur over the next few months. First Financial Bank has closed the Lynn Branch.

Motion: _____ Second: _____ Vote: _____

3. Chiller demo and install quote.

Demo and installation was advertised on 12/6/19 and 12/13/19 with the Star Press, per Indiana code requirements. Three firms attended the walk-thru on 12/16/19. Drawings were posted on 12/18/19. Bids opened on 12/23/19 at 10:00 a.m. Current was the only bidder that submitted a bid and was in attendance. The initial bid was \$245,900.00. Unesco reviewed the proposal and it did not align with Trane's chiller specifications. Unesco, Trane, and Current are working together to meet the specifications which will reduce the price. Scott Brown and Brian Hick, with Unesco, believe the demo and install will be \$165,600.00, the controls from Trane will cost \$47,400.00 and the alternate variable frequency drive will cost \$9,600.00. The chiller cost was \$110,615.00. The total estimated cost will be \$332,215.00.

Motion: _____ Second: _____ Vote: _____

4. Superintendent recommends approval of the Unesco invoice for partial Design and Construction phase in the amount of \$59,250.00.

Motion: _____ Second: _____ Vote: _____

B. Personnel

Superintendent recommends approval for the following personnel items. All documentation with the amounts to be paid, limited background checks, and recommendations has been received.

1. Approve Maternity leave request for Mrs. Brittany Cash effective February 29 to May 13, 2020.
2. Approve transfer of Cindee Cowen as Corporation Transportation Secretary/Administrative Assistant at \$15.07 per hour at 8 hours per day for 260 days effective January 1, 2020 with benefits to follow the Non-Certified Handbook for full-time employees.
3. Approve Derek Evens as Reserve Wrestling Coach for 2019-2020.
4. Approve Heather Gray as Select Choir Teacher for the 2019-2020.
5. Approve Laura McReynolds as Jr./Sr. High School Secretary/ECA Treasurer and adjust pay to \$12.96 per hour for 8 hours per day effective January 1, 2020.
6. Approve increasing April Thurston, Elementary Secretary, from 7.5 to 8 hours per day.
7. Accept resignation of Sarah Wilson as Guidance Secretary/ELC effective January 17, 2020.

Motion: _____ Second: _____ Vote: _____

C. Fundraisers

Superintendent recommends the Board of School Trustees approve the following fundraisers:

1. Prom Fund reported actual income of \$230.00 from Scentsy sales. Anticipated income was \$300.00.

Motion: _____ Second: _____ Vote: _____

D. Facility Use Requests

E. Field Trips

F. Curriculum

G. Board Policy

1. Updated Neola Policy – First Reading

NEOLA has submitted the following updated Board Policies for Approval:

New/Revised/Replacement Policies:

0100, 0151.1, 1520, 1520.08, 3120.08, 3220.01, 3220.02, 4120.08, 5111, 5111.01, 5223, 5335, 5600, 5610, 6220, 6230, 6520, 7300, 7440.03 (New), 7530.02, 7540, 7540.02, 7540.04, 7544, 8120, 8310, 8400, 8405, 8420, 8455, 8462, 8600.

Motion: _____ Second: _____ Vote: _____

- H. School Board
- I. Job Descriptions
- J. Donations
- K. General

VII. SUPERINTENDENT REPORT

- A. Free and Reduced lunch
 - 1. RSE= 54% RSHS=51% RSSC=52%
 - Free= 35% Free=42% Free=43%
 - Reduced= 11% Reduced=9% Reduced=9%
- B. Paperwork sent to Merchants Bank of Indiana to establish banking account.
- C. Indiana Legislature to approve the hold harmless category for School Corporations letter grade and teacher evaluations for 2018-2019.
- D. Maintenance Report
- E. HEA 1260 filed on 12/22/19 per IC 20-26-124. The School Corporation health insurance contribution, including HSA, is \$8593.49. The state average is \$13,472.71. The school's contribution cannot be above 12% of the state average. RSSC is well below the state average.

F. The School Corporation would like to thank Law Enforcement, EMS, and the Department of Homeland Security for their bravery and actions with the incident that occurred on December 20, 2019.

G. 1782 Budget Released and Approved

RSSC received the 1782 budget order on 12/18/19. The Assessed Value went down by -\$137,683 from \$195,336,668 to \$195,198,985. The tax rate increased from \$0.7672 to \$0.7783 (\$0.0111). The new 2019 bond payments will kick in next year and will increase tax rate \$0.03 to \$0.04 cents. The Max Levy is \$1,098,273. The school corporation submitted and was approved for \$1,098,231. All budget funds submitted were approved:

Education Fund:	\$2,916,851
Operations Fund:	\$1,927,469
Debt Service Fund:	\$428,979
Rainy Day:	\$300,000

H. ADM Count Day

ADM Count Day 2019-2020 Official Count Day – September 13, 2019.

	5/23/19	8/8/19	9/13/19	10/14/19	12/5/19	1/09/20	
K	32	35	34	34	33	33	
1	32	37	36	35	36	35	
2	29	41	43	43	41	40	
3	39	30	29	29	29	30	
4	34	40	40	41	41	40	
5	35	38	38	37	36	37	
6	39	39	39	39	38	38	
Total	247	260	259	258	254	253	
7	43	41	42	42	42	40	
8	37	43	42	42	44	44	
9	43	37	37	36	36	35	
10	27	42	41	42	41	41	
11	40	28	27	29	28	28	
12	47	40	40	40	41	40	
HS Total	237	231	229	231	232	228	
Elm Total	247	260	259	258	254	253	

Corp.	484	491	488	489	486	481
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VIII. PRINCIPAL REPORTS

A. Elementary

1. Girls Basketball tournament March 6-8.

B. High School

1. Results FFA Soil Judging Team at State Contest.

IX. FACULTY, STAFF and/or STUDENT COMMENTS

X. PATRON COMMENTS

XI. BOARD COMMENTS

XII. ADJOURNMENT

**NEXT REGULAR MEETING: February 10, 2020
7:30 PM, Superintendent's Office Board Room**