

**Welcome
To a Meeting of the
Board of School Trustees
Randolph Southern School Corp
One Rebel Drive
Lynn, IN 47355**

**A G E N D A

MONDAY
January 14, 2019
7:30 PM**

EXECUTIVE SESSION

**6:30 PM
Superintendent's Office**

- 5. To receive information about, and interview prospective employees**

ANNUAL BOARD OF FINANCE MEETING

**Randolph Southern Administrative Office Board Room
1 Rebel Drive, Lynn, IN
7:30 PM**

IC 5-13-7-6 requires the Board of Finance to meet: annually after the first Monday and on or before the last day of January. At the meeting the Board of Finance is required to elect a president and secretary and to receive and review the investment report to the investment officer. The meeting must be advertised under the Open Door Law as a meeting open to the public.

- I. CALL TO ORDER
- II. ELECTION OF OFFICERS
 - A. Finance Board President
 - B. Finance Board Secretary
- III. REVIEW OF 2018 INVESTMENTS, INCOME AND DISBURSEMENTS
- IV. PROJECTIONS FOR 2019
- V. ADJOURNMENT

RSSC Financial Report 1-14-19
By Donnie Bowsman, Superintendent

General Fund:

The General Fund cash balance is **\$600,338.47** as of 12/31/18. This cash balance of 17% is based upon the 2018 Certified 1782 Budget report of \$3,537,162. The cash balance is down **-\$100,215.75** from December 2018. RSSC received \$3,556,088.91 in revenue and expended \$3,614,613.41 in 2018. We have had a decrease in enrollment from 542 to 508 (-36), which decreases revenue of **-\$188,933**.

2019 General Fund Revenue:

The 2018-19 revenue from Indiana State tuition reimbursement is **\$3,420,176** and down **-\$188,993** from 2017-18 (**\$3,609,109**). RSSC will receive \$6,161.02 per student and is up **+\$79** from 2017-18 (\$6,082.02) per student.

Interest Earned:

RSSC received **+\$1,924.05** in earned interest from accounts at First Financial Bank and **+\$8,907.54** from earned interest from our account at Merchants Bank in 2018. Total interest earned was **\$10,831.59**.

Rainy Day Fund Transfers:

RSSC added **+\$211,604** to the Rainy Day fund from the General Fund. RSSC expended \$135,658.32 from Rainy Day Fund for the following items: Mini Bus: \$21,129, John Deere Tractor: \$16,796.14, South Parking Lot Additional Lighting: \$15,235.65, Track reseal \$56,594, Fire Alarm Panel Upgrade: \$26,427.80, RSE Reception Area: \$3,250, and Science Lab Renovation Completion: \$34,150.87. The balance after expenditures and transfers is **\$852,244.54**. **The school corporation has committed \$61,000 to the Elementary Playground project in the summer of 2019**

Property/Casualty and Workman's Comp Insurance

RSSC had an increase of **-\$579** or **+1.18%** in 2018. New proposals from insurance agencies will be provided in February. The school corporation had one claim of \$3929.70 due to a water break in the mechanical room. The school corporation had \$24,525.13 in Workman Comp claim in 2018. An employee broke the arm in an accident while supervising the carnival. Another employee was injured while lifting equipment. Various minor injuries occur with staff during the course of work duties.

Transportation Fund:

This fund is in excellent shape. We were able to provide safe and excellent transportation for our students, maintain our fleet with contracted certified mechanics, and pass all inspections.

School Bus Replacement Fund:

This fund is in excellent shape. We were able to purchase a 66-passenger bus for 2018. We were able to transfer \$61,604 to Rainy Day Fund.

Capital Project Fund:

This fund is in excellent shape. We were able to make much-needed repairs to the facilities and maintain a safe learning environment utilizing CPF, Rainy Day Fund, and Windmill Funds. The following projects were completed:

- RSE gym floor sanding and painting: \$25,655
- RSE bleacher replacement: \$61,852
- RSHS track reseal: \$56,594
- Fire Alarm Panel Upgrade: \$24,952
- Business Lab computer replacement: \$7,992
- Teachers computer replacement: \$13,378
- Parking lot overlay (old tennis court area): \$49,500

- RSE carpet room replacement (3 rooms): \$11,355
- South parking lot light installation: \$13,383.65
- Cafeteria table replacement: \$7,647
- RSE office renovation: \$13,120
- Security Camera/DVR replacement: \$27,995 (school safety grant paid: \$13,995)
- Baseball topping: \$2,557.91
- Bus Barn internet connectivity: \$6,144.76

We have many new projects for 2019. The major repairs and upgrades needed for the future with estimated costs:

- RSE playground Renovation = \$173,000
- RSHS locker replacement = \$48,340
- Cafeteria table replacement= \$7,647
- Art room remodel = \$38,868
- High school gym audio/speaker system = \$18,000
- RSE entrance/exit door upgrade= \$12,000
- Other potential areas of need: RSHS Library upgrade, RSHS Gym Scoreboard, New Gym Tarps,

The Future of Randolph Southern School Corporation:

The school corporation is in excellent financial shape. The General Fund cash balance is \$600,338.47 and 17% of a \$3,537,162 budget. However, enrollment and revenue is down from last year.

The school corporation provided a 2% stipend to all Non-Certified Staff and Administrators.

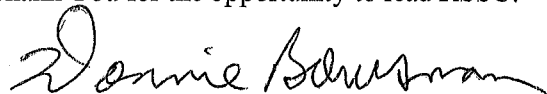
The school corporation provided a \$1,000 stipend to any AP/ACP teacher.

The school corporation provided the following base and stipend salary increases to teachers:

0-5	experience =	\$1,500 base
5	experience =	\$2,000 base
6-10	experience =	\$1,000 base
11	experience =	\$1,200 base
12-15	experience =	\$750 base and \$110 stipend
17-20	experience =	\$500 base and \$475 stipend
21+	experience =	\$1,190 stipend

The high school graduation rate was 95.4% for 2018 (41 out of 43). RSHS had 13 graduates obtain Academic Honors Diploma. The school corporation letter grade was a "B" with the elementary receiving an "A" and the Jr.-Sr. High School receiving a "B". This is a great school system with lots of academic, fine arts, technological, and athletic opportunities to offer students! We need to continue promoting our school and looking at ways to cut cost without cutting our quality of education. We have a great staff that truly wants to see kids succeed.

Thank You for the opportunity to lead RSSC!



Donnie Bowsman, Superintendent

**To a Meeting of the
Board of School Trustees
Randolph Southern School Corp
One Rebel Drive
Lynn, IN 47355**

WELCOME

A G E N D A

**MONDAY
January 14, 2019
Immediately following
Board of Finance Meeting**

**REGULAR MEETING
Immediately Following Board of Finance Meeting
Randolph Southern Administrative Office Board Room**

I. CALL TO ORDER Michael Miller

II. ORGANIZATIONAL MEETING Michael Miller

A. Election of Officers for 2019

1. President _____

2. Vice President _____

3. Secretary _____

New President Presides Over the Remainder of the Meeting

B. Appointment of Treasurer

Superintendent recommends the Board of School Trustees appoint
Melissa R. Kosisko as Treasurer

Motion: _____ Second: _____ Vote: _____

C. Appointment of Deputy Treasurer

Superintendent recommends the Board of School Trustees appoint
Shawntel Baker as Deputy Treasurer

Motion: _____ Second: _____ Vote: _____

D. Establish School Board Meeting, Day, Time and Place for 2019

Dates:

January 14	February 11
March 11	April 8
May 13	June 10
July 8	August 12
September 9	October 14
November 11	December 9

These dates are subject to change by a board motion and majority vote

Time: 7:30 Place: Administrative Office Board Room

Motion: _____ Second: _____ Vote: _____

H. Establish Next Regular School Board Meeting Date:

February 11, 2019 at 7:30 PM

Motion: _____ Second: _____ Vote: _____

I. Selection of Corporation Attorney and Establish Compensation for 2019

Attorney: Meeks Cockerill, Winchester, IN 47394
Compensation: Retainer: \$3000.00. 50% paid June. 50% paid December. Time in excess of 25 Hours/year at \$150/Hr.

Motion: _____ Second: _____ Vote: _____

Special Counsel: Amy Matthews, Attorney with Church Church Hittle + Antrim, Noblesville, IN
Compensation: \$240/Hr. and Associates \$200 to \$225/Hr. on as need basis.

Motion: _____ Second: _____ Vote: _____

J. Establish Compensation for Board Members for 2019

Annual Compensation: \$2000.00 (Statutory Maximum)
Regular Scheduled Monthly per Meeting Attended
Compensation: \$60.00
Maximum Scheduled Meetings Receiving Compensation: 12

Motion: _____ Second: _____ Vote: _____

K. Compensation for Board Meeting Clerk

Superintendent recommends Board Meeting clerk at \$30.00 Per Hour.

Motion: _____ Second: _____ Vote: _____

L. Committee Assignments for 2019

1. Discussion: (One board member)
2. Negotiations: (Two board members)
3. Technology: (One board member)
4. Legislation: (One board member)
5. Athletic: (Two board members)
6. Collaboration/Consolidation: (Two board members)
7. Safety: (One board member)
8. Wellness: (One board member)

Motion: _____ Second: _____ Vote: _____

M. Designation of Newspaper for Advertising, Budgets, Etc.

Superintendent recommends Winchester News Gazette, Winchester, IN

Motion: _____ Second: _____ Vote: _____

N. Conflict of Interest Forms

Patricia E. Tillson	M. Nell Girton	Eric L. Retter
Melissa R. Kosisko	Thomas E. McFarland	

Motion: _____ Second: _____ Vote: _____

II. MINUTES – December 10, 2018

Motion: _____ Second: _____ Vote: _____

III. PRESIDENT'S BUSINESS

PATRONS, STAFF AND STUDENTS MAY IDENTIFY ANY AGENDA TIME THEY WISH TO ADDRESS AT THIS TIME.

IV. OLD BUSINESS

A.

Motion: _____ Second: _____ Vote: _____

V. ACCOUNTS PAYABLE VOUCHERS and CASH BALANCE

A. Accounts Payable Vouchers and Cash Balance

December 2018 Cash Balance General Fund: \$658,862.97.

December 31, 2018 APV 1119 - 1176. \$1,175,004.69.

January 11, 2019 APV 1 through _____. \$_____.

Motion: _____ Second: _____ Vote: _____

VI. NEW BUSINESS

A. Business Items

1. Playground Renovation

Superintendent recommends the Board of School Trustees approve the playground renovation project contract with Kinetic Recreation for \$153,108.45 to begin May 2019. The school corporation created an RFP and had vendors submitted bids. Kinetic Recreation submitted the lowest bid that met all requirements of the RFP. The work includes removal of all old equipment, site preparation, and installation of all new equipment. Miles Contractors will also do a pavement overlay for \$23,159. The playground was last renovated in 2001.

The project will be paid as follows:

Wind Mill	= \$78,304	Rainy Day Fund	= \$61,000
CPF Carry-over (2018)	= \$20,000	CPF (2019)	= \$11,953
PTO	= \$ 5,000		

Motion: _____ Second: _____ Vote: _____

B. Personnel

C. Fundraisers

Superintendent recommends the Board of School Trustees approve the following fundraisers:

1. CdLS Awareness Night sponsored by the Spirit Club at the January 31, 2019 boys basketball game. Pre-order of T-shirts also available. Anticipated income of \$150. Contact Person, Lauren Day.
2. Cheerleading Mini Cheer Clinic on January 18, 2019 for K-3 Grades and January 31, 2019 for 4-6 grades with anticipated income of \$500. Contact Person, Lisa House.
3. Elementary Music Department requests approval to sell DVD's of the 2018 and 2017 Christmas programs with anticipated income of \$250 to \$300 from January 8 through January 30, 2019. Contact Person, Wendy Harris.
4. 8th Grade Trip reported actual income of \$71 average per student that sold laundry detergent. Anticipated income was \$100 per student. Contact Person, Chelsea Pruitt.
5. Cheerleaders reported actual income of \$320 from candle sales. Anticipated income was \$300. Contact Person, Lisa House.
6. Jr. Class Prom Committee reported actual income of \$136 from the sale of lotions. Anticipated income was \$500.
7. Book & Art Club reported actual income of \$201 from Halloween Dance. Anticipated income was \$500.
8. Archery Club reported actual income of \$410 from Car Wash. Anticipated income was \$200.
9. Archery Club reported actual income of \$115 from Chili Cook Off. Anticipated income was \$100.
10. Lady Rebels Basketball reported actual income of \$705 from sale of T-shirts for 2018-2019 season. Anticipated income was \$500.
11. Jr./Sr. Class Trip reported the Cookie Dough sale income for students was \$1918. Gross income was \$5480.

12. Elementary PTO reported actual income of \$113.75 from sale of Rebel Wear. Anticipated income was \$500.
13. Elementary Library reported actual income of \$961.20 from the Santa's Secret Shop sales. Anticipated income was \$300.
14. Archery Club reported actual income of \$25.90 from sale of Car Wash Coupons. Anticipated income was \$100.

Motion: _____ Second: _____ Vote: _____

D. Facility Use Requests

Superintendent recommends the approval of the following facility use requests:

1. Spartanburg Alumni request the use of the Jr./Sr. High School Cafetorium on Saturday, May 4, 2019 for the annual alumni banquet. Set up from 9:00 to 11:30 AM and banquet from 4:30 to 9:00 PM. The alumni will require the use of tables, chairs and p.a. system. Contact person is Nell Girton, Alumni Secretary.
2. The Eastern Indiana Officials Association request approval to use the HS gym and cafeteria areas for nine Sunday afternoons beginning January 6, 2019 through April 14, 2019 for training of baseball umpires and officials. Contact person, Brad Fisher.
3. Randolph County Swat Team request approval to use the High School and Elementary Classrooms and Hallways for Active School Shooter training on January 9, 2019 from 7:00 PM to 11:00 PM. Contact Person, Brad Fisher

Motion: _____ Second: _____ Vote: _____

E. Field Trips

F. Curriculum

G. Board Policy

1. Second Reading of Board Policies:

1430, 1520.08, 1521, 2221, 2370.03, 2414, 2462, 2700, 3120.07, 3120.08, 3121, 3139, 3141, 3220.02, 3430, 3431, 4120.08, 4121, 4430, 5112, 5330, 5340.01, 5350, 5460, 5517.01, 5771, 6111,

6210, 6212, 6620, 6621, 6655 (Delete), 6800, 7440, 8340, 8455,
8462, 8500, 8600, 9160.

Motion: _____ Second: _____ Vote: _____

- H. School Board
- I. Job Descriptions
- J. Donations
- K. General

VII. PRINCIPAL REPORTS

A. High School

1. Congratulations to Alex Wiggington, recipient of the Kellie Stephen Sportsmanship Award at County Tourney.
2. Homecoming week starts January 14th.
3. Hall of Fame night is January 18th.
4. Girls Basketball Sectional is January 29th through February 2nd.
5. January 7th teacher meeting walking through safety plan went well.
6. WIDA testing starts week of January 14th with four students involved.

B. Elementary

VIII. SUPERINTENDENT REPORT

- A. Weather Make-Up Day, January 21, 2019. Martin Luther King Day.
- B. e-Learning Update
- C. Graduation Rates Released: RSSC had a 95.4% graduation rate in 2018 (41 of 43 students).

D. Debt Service

The 2016 Go Bond will be paid off at end of year. Discussion on potential projects: Elementary Roof and other possibilities?

E. Maintenance Report

F. ADM Count Day

2018-2019 Official Count Day is September 6, 2018.

		1/11/19							
K		30							
1		41							
2		29							
3		39							
4		36							
5		35							
6		41							
Total		251							
7		46							
8		38							
9		45							
10		30							
11		42							
12		47							
HS Total		248							
Elm Total		251							

Corp. 499

IX. FACULTY, STAFF and/or STUDENT COMMENTS

X. PATRON COMMENTS

XI. BOARD COMMENTS

XII. ADJOURNMENT

**NEXT REGULAR MEETING: February 11, 2019
7:30 PM, Administrative Office Board Room**