

**Welcome
To a Meeting of the
Board of School Trustees
Randolph Southern School Corp
One Rebel Drive
Lynn, IN 47355**

**A G E N D A

MONDAY
December 12, 2016
7:30 PM**

**EXECUTIVE SESSION
6:30 PM
Administrative Office**

5. To receive information about, and interview prospective employees

- I. CALL TO ORDER Patricia Tillson

- II. MINUTES – November 14, 2016 Janet Caudle

- III. PRESIDENT’S BUSINESS

PATRONS, STAFF AND STUDENTS MAY IDENTIFY ANY AGENDA TIME THEY
WISH TO ADDRESS AT THIS TIME.

A. Presentation of Retirement Plaque to Keith A. Hart

- IV. OLD BUSINESS

- V. ACCOUNTS PAYABLE VOUCHERS and CASH BALANCE

A. Accounts Payable Vouchers and November Cash Balance: \$488,548.52

- VI. NEW BUSINESS

A. Business Items

1. Technology Bytes

2. Permission to Make Line Item Transfers

Superintendent requests permission for the Treasurer to make year-end transfers within each fund so that no line item has a negative balance.

3. Permission to pay Accounts Payable Vouchers prior to December 31, 2016.

Superintendent requests permission to pay year-end accounts payable vouchers prior to December 31, 2016. (A separate docket will be presented for board approval on January 9, 2017.

4. Transfer Funds to Rainy Day Fund

Superintendent recommends the Randolph Southern Board of School Trustees authorize the Treasurer to make the following transfers to the Rainy Day Fund:

- a. Transportation Fund to Rainy Day Fund up to but not to exceed \$50,000.00.
- b. School Bus Replacement Fund to Rainy Day Fund up to but not to exceed \$ 35,000.00.
- c. Capital Projects Fund to Rainy Day Fund up to but not to exceed \$ 50,000.00.
** Central Office will not know the exact amounts until the books are closed on 12/31/2016.

5. High Ability Grant Approval

Superintendent recommends the approval of the High Ability Grant for \$26,686.18.

Teacher Salary: \$18,200
AP Training: \$1,550
Supplies: \$6,636
Curriculum Writing: \$300

6. Title II Grant Approval

Superintendent recommends the approval of the Title II Grant for \$34,543.

Teacher Salary: \$32,500

Professional Development: \$2,043

*Allocation amount released six-seven weeks late.

B. Personnel Items

Superintendent recommends the Board of School Trustees approve the following personnel items:

1. Deputy Treasurer/Transportation Secretary Recommendation

Shawntel Baker as Deputy Treasurer/Transportation Secretary effective December 12, 2016 at \$15.54 per hour. Benefits to follow the Non-Certified Handbook as a Key Employee.
2. Cafeteria Substitute

Twila Taylor as Cafeteria Substitute on an as needed basis.
3. Para-Professional Recommendation

Elementary Principal and Superintendent recommend the Board of School Trustees approve April Thurston as a Para-Professional at \$9.77 per hour for 7 hours per day with benefits as per the Non-Certified Handbook.
4. Approve Changes to Non-Certified Salary Schedule Due to Employee Changes and Salary Adjustments.

C. Fund Raisers

Superintendent and Administration Staff recommend the Board of School Trustees approve the following fund raising requests:

1. Cheerleaders, Lisa House Contact Person, requests approval to hold a picture with Santa event on December 9, 2016 on the HS Cafeteria stage for the purpose of uniforms and warm ups costs. Anticipated income of \$200.00.

2. Book Club and Drama Club, Amanda Shinn and Curt Deckard as Contact Persons, request approval to hold a Yule Ball on December 16, 2016 with ticket sales from December 1 through December 16, 2016.

D. Facility Requests

Superintendent and Jr./Sr. High School Principal recommend the Board of School Trustees approve the following facility use requests:

1. RS Ag Business Class request to use the HS Gym and Annex on Friday, April 7, 2017 for the Coaches Clash.
2. Randolph Southern FCA request use of the High School Cafeteria, Elementary Gym on Sunday, April 23, 2017 from 12 Noon to 9:00 PM for a Youth Invasion program for all Jr./Sr. High youth. Jerimy Stephan is contact person.

E. Field Trips

F. Curriculum

G. Board Policy

H. School Board

I. Job Descriptions

J. Donations

K. General

VII. PRINCIPAL REPORTS

A. Jr./Sr. High School Report

1. Spirit Store Highlighter Dance held 11/18/2016 raised \$395 for operating funds. Anticipated income was \$150.00.
2. Landry Soap sales held 11/16/16 through 11/30/16 raised \$489.00 for Softball packs. Anticipated income was \$1,000.00.

3. Congratulations to Leah Keesling, All State Selection in Cross Country, and Emma Keesling and Samantha Wissel, All State Honorable Mention in Cross Country.

B. Elementary Report

1. Spell Bowl Update

VIII. SUPERINTENDENT REPORT

- A. Staff Christmas Breakfast on Tuesday, December 13, at 7:30 AM.

- B. A-F Grades are currently embargoed. RSSC has made improvements from 2015.

- C. Performance Grant awards and timelines from the IDOE:

Release of fund amounts to schools was supposed to be issued by December 5th per Indiana statute. The IDOE sent notice that it would be delayed.

- D. Free/Reduced Lunch Figures for 2016-2017 -- November

	Free	Reduced
Elementary	53.0%	8.2%
High School	29.9%	11.4%
Corporation	41.8%	9.8%

- E. Maintenance Report

- F. Power Outage Update

Insurance claim and complaint filed with Indiana Regulatory Commission against Indiana Michigan Power.

- G. Natural Gas Consortium meeting on December 1, 2016. RSSC belongs to the East Indiana Natural Gas Cooperative consisting of 32 school corporations. The Consortium agreed to hedge 90% of natural gas purchases from April 2017 to March 2021. This will lock our price in at approximately \$3.03 per dekatherm and allow us to budget a more fixed amount.

H. School Corporation received tax settlement on December 7th .

Debt Service = \$228,998.88.

CPF = \$238,741.24.

Transportation = \$163,578.34.

Bus Replacement = \$48,552.17.

** The audit conducted in May 2016 by the State Board of Accounts costs \$7,796.00 and was charged to the Transportation Fund.

I. School Corporation will pay off the 2013 Renovation Bond by December 30th with a final payment of \$171,700.00.

The School Corporation will pay off the Tax Anticipation Warrant of \$172,474.73 (CPF) and \$94,602.36 (Transportation) by December 30th .

The School Corporation will pay the semi-annual lease payment for the 2009 bond of \$181,625 by December 30th .

J. ADM Count --- 2016-2017 Official Count Days are 9/16/2016 & 2/1/2017

	5/2616	8/3/16	9/8/16	9/16/16	11/14	12/8			
K	41	33	35	35	34	36			
1	31	39	39	39	38	38			
2	37	32	32	32	33	33			
3	38	38	38	37	39	39			
4	44	39	40	40	40	40			
5	34	47	47	48	47	47			
6	43	35	34	34	34	35			
Total	268	263	265	265	265	268			
7	34	46	47	47	47	47			
8	43	35	36	36	36	36			
9	50	45	45	45	42	42			
10	50	52	51	51	51	51			
11	33	51	50	49	49	49			
12	31	31	30	30	29	29			
HS Total	241	260	259	258	254	254			
Elem Total	268	263	265	265	265	268			
Corp.	509	523	524	523	519	522			

IX. FACULTY, STAFF and/or STUDENT COMMENTS

- X. PATRON COMMENTS

- XI. BOARD COMMENTS

- XII. ADJOURNMENT

**NEXT MEETING:
January 9, 2017 at 7:30 PM in the Elementary Cafeteria**

