

**Welcome
To a Meeting of the
Board of School Trustees
Randolph Southern School Corp
One Rebel Drive
Lynn, IN 47355**

**A G E N D A

MONDAY
APRIL 13, 2015
7:30 PM**

**EXECUTIVE SESSION
6:00 PM
Administrative Office**

- 4. To receive information about, and interview prospective employees.**

Meeting at 7:30 PM

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|------|--------------------------|--------------|
| I. | CALL TO ORDER | Mr. Hart |
| II. | MINUTES -- March 9, 2015 | Mrs. Tillson |
| III. | PRESIDENT'S BUSINESS | Mr. Hart |

PATRONS, STAFF AND STUDENTS MAY IDENTIFY ANY AGENDA TIME THEY WISH TO ADDRESS AT THIS TIME.

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| IV. | OLD BUSINESS | |
| V. | ACCOUNTS PAYABLE VOUCHERS and CASH BALANCE | |
| | A. Accounts Payable Vouchers | |

March 2015 Cash Balance General Fund: \$284,018.09

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| VI. | NEW BUSINESS | |
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A. Business Items

1. 2015 Title I Grant Amendment

2. Tax Anticipation Warrant Resolution

Superintendent recommends the Board of School Trustees approve Tax Anticipation Warrant from the Indiana Bond Bank. The amount of the loan is estimated for \$269,162.00 at an interest rate of .85%. The exact amount of the loan will be calculated by the Indiana Bond Bank. This loan will allow cash flow for the next six months in Capital Project Fund and Transportation Funds.

3. Wireless Network Management Service Agreement with ENA

Superintendent recommends the Board of School Trustees approve the wireless network management service agreement with ENA for 2015-2016 with a 4-year optional renewal. USAC E-rate Category 2 funding provides 80% discount for managed services and the school corporation is responsible for 20%. The contract is contingent upon USAC approval each year.

B. Personnel Items

1. Resignation of Jerimy Stephan

Superintendent recommends the Board of School Trustees approve the resignation of Jerimy Stephan as Special Education mini bus driver effective March 10, 2015.

2. Employ Substitute Special Ed Bus Driver

Superintendent recommends the Board of School Trustees approve Cindy Donell as Substitute Special Ed mini bus driver to replace Jerimy Stephan. Rate of pay is \$14.89 per hour effective March 11, 2015.

3. Retirement of Connie Goen

Superintendent recommends the Board of School Trustee accept the retirement of Connie Goen as Speech and Hearing Teacher effective at the end of the 2014-15 school year.

4. Volunteer Coaches

High School Principal and Athletic Director recommend the following volunteer coaches for spring sports:

- a. Tammy Moore – Girls Softball Volunteer
- b. Emily Wissel – Girls Softball Volunteer
- c. Roger Davis – Girls Softball Volunteer
- d. Jeff Ison – Track Coach Volunteer
- e. J.W. Miller – Track Coach Volunteer
- f. Joe Stuckey – Track Coach Volunteer
- g. Shawn Smith – Track Coach Volunteer

Limited Criminal History Checks are on file.

5. Spring Coaches

High School Principal and Athletic Director recommend the following Assistant Coaches for spring sports:

- a. Travis Gambrel – Assistant Baseball Coach @ \$1174.00
- b. Ralph Dalzell, Jr. – Assistant Softball Coach @ \$1174.00
- c. Brad Fisher – Jr. High Baseball Coach @ \$340.00
- d. April Davis – Jr. High Softball Coach @ 340.00

Limited Criminal History Checks are on file.

6. Resignation of Brittany Schober

Elementary Principal and Superintendent recommend the Board of School Trustees approve the resignation request of Brittany Schober as Elementary Special Education Teacher effective at the end of the 2014-15 school year.

C. Fund Raisers

Superintendent and Elementary Principal recommend the Board of School Trustees approve the following fund raiser request:

- 1. Group: Snack Bag Committee
Contact Person: Kristin Mays
Event: Dimes for Dinner
Dates: April 20th – April 24th
Anticipated Income: Gross - \$50.00
Purpose: Raising money to send home a snack bag each month.

D. Facility Use Requests

1. FFA Annual Banquet

Superintendent and High School principal recommend the Board of School Trustees approve the request of The FFA to use the High School cafeteria for the Annual FFA Banquet on May 8, 2015 from 3:30 PM - 9:00 PM. The person in charge is Amy Alka.

2. Spartanburg Alumni Banquet

Superintendent and High School principal recommend the Board of School Trustees approve the request of Spartanburg Alumni Association to use the High School cafeteria for the annual Spartanburg Alumni Banquet on May 2, 2015 from 4:00 PM - 10:00 PM. The RS cafeteria staff will prepare the meal and directly charge the alumni committee. The contact person is Nell Girton.

3. AAU Basketball Games Spring/Summer

High School Principal and Athletic Director recommend the Board of School Trustees approve the use of the gymnasium(s) for pick-up games for the Spring/Summer AAU Basketball program. The contact person is Jerry Barga.

4. High School Principal recommends the Board of School Trustees approve the use of the High School and Elementary hallways as a rain date for the Randolph County YMCA's Girls on the Run 5-K even to be held on May 8, 2015. This is only in case the weather does not permit it to be run outside.

E. Field Trips

1. Group: Randolph Southern Baseball
Contact Person: Monte Cowen
To: Mississinawa Valley Ohio (Union City)
Date: April 6, 2015
Transportation: RSSC Mini Bus
2. Group: Randolph Southern Softball
Contact Person: Monte Cowen
To: Mississinawa Valley Ohio (Union City)
Date: May 4, 2015

Transportation: RSSC Mini Bus

- F. Curriculum
- G. Board Policy
- H. School Board
- I. Job Descriptions
- J. Donations
- K. General

VII. PRINCIPAL REPORTS

A. Jr./Sr. High School

1. The high school scored 81% for College Career Readiness of high school graduates in 2014. The state average is 77%.
2. Jr./Sr. High School Trip Update
3. Eighth Grade Trip Update

B. Elementary

1. Kindergarten Round Up Update

Enrolled 21 students. There are three (3) from Head Start and three (3) from First Care we believe will be enrolling for a potential of enrollment of 27.

2. Curriculum

VIII. SUPERINTENDENT REPORT

- A. Annual Performance Report received from DOE and was published in the Winchester News Gazette per the Indiana Code. The report is in your board packet. Enrollment data, ISTEP Testing, and expenditures are listed in this report.
- B. Bus Inspection occurred on Wednesday, April 9th
- C. Maintenance Update

- D. Mrs. Annette Root completed A Course in Financial Management for School Nutrition Directors on March 4, 2015.
- E. Guaranteed Energy Savings Contract with Performance Services. Year 9 Quarter 1 savings = \$17,737 for gas and electric.
- F. Electronic Data Processing Disaster Recovery Plan updated. This plan includes reciprocal agreements, insurance coverage, software applications, backup procedures, backup sites, maintenance agreements, vendor contacts, and procedures for manual entry of payroll.
- G. GRIC Suspension School Data: 2012-2013, 2013-2014, & 2014-2015.
- H. Utilities: Indiana Michigan Power is up \$1,671.00 from last year. Center-Point natural gas is down \$3,000.00 from last year due to the natural gas co-op hedging more gas futures this year.
- I. Potential Retirements or Reduction In Force (RIF)

Board Policy 3131 requires initial notification of a RIF between May 1 and July 1. A RIF may occur depending upon enrollment and projected funding for 2015-16. A supplemental retirement benefit for one year was presented to CTA on March 17, 2015. No teachers have indicated an intent to retire at this time.

J. ADM Count ---- 2014-2015 Official Count Day is 9/12/14

	5/28/14	8/12/14	9/12/14	10/6/14	11/10/14	1/15/15	4/9/15			
K(.5)	15.5 31	15 30	15 30	16 32	16.5 33	16.5 33	17 34			
1	41	33	34	33	35	35	35			
2	45	37	36	37	39	40	38			
3	34	40	41	41	42	41	40			
4	35	35	35	35	35	35	35			
5	27	37	37	37	38	39	41			
6	34	26	27	27	28	28	28			
Total	231.5/ 247	223/ 238	225 240	226 242	233.5 250	234.5/ 251	234 251			
7	43	35	35	35	35	35	37			
8	52	44	44	44	46	47	49			
9	32	53	52	53	51	52	53			
10	31	33	33	33	35	34	36			
11	46	32	31	30	30	32	32			
12	44	47	46	46	46	46	46			
HS	248	244	241	241	243	246	253			

Total										
Elem	231.5	223	225	226	233.5	233.5/	234/			
Total	247	238	240	242	250	(250)	(251)			
	Corp.	479.5	467	466	467	476.5	480.5	487		
	Total	495	482	481	483	493	497	504		

XI. BOARD COMMENTS

XII. ADJOURNMENT

**NEXT MEETING MAY 11, 2015
7:30 PM
RSE CAFETERIA**

**EXECUTIVE SESSION
IMMEDIATELY FOLLOWING REGULAR MEETING**

Administrative Office

- 2. For discussion of strategy with respect to:**
 - a. Collective Bargaining**

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IX. FACULTY, STAFF AND/OR STUDENT COMMENTS

X. PATRON COMMENTS

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A D D E N D U M

VI. NEW BUSINESS

B. PERSONNEL

9. Employment of Part-Time Groundskeeper

Operations Director and Superintendent recommend the Board of School Trustees employ Mr. Brayden Fields as Part-Time Groundskeeper at \$9.50/hour effective May 11, 2015 contingent upon the receipt of a clear expanded criminal history check.

I. ADM Count

2013-2014 Official Count Day is 9/13/13

	8/9/13	9/13/13	11/11	12/3					
K(.5)	14/28	15/30	15/30	15.5					
1	40	40	39	40					
2	43	42	42	42					
3	34	33	34	34					
4	36	36	38	38					
5	28	27	29	29					
6	34	35	33	34					
Total	229	228/ 243	230/ 245	232.5 248					