

Randolph Southern School Corporation
2021-22 Return to School Plan

Board Approved 6-13-21 & Modified 8-18-21

2021-2022 School Calendar

- Randolph Southern School Corporation students will return to school on August 10. Teachers and Non-Certified staff will report to school on August 9.
- The school corporation plans to follow the calendar that was approved by the school board on December 14, 2020.
- It is impossible to know when a potential spike in COVID-19 may occur. Adjustments will be made as recommended by the Governor and Randolph County Health Department.

Delivery of Instruction with a Stay-At-Home Order

- Virtual days, a modified daily schedule, and longer breaks will all be taken into consideration as information is presented to the school corporation. The school corporation plans to host live daily lessons utilizing Chromebooks on our Google platform. Students without internet will be provided Wi-Fi access through our T-Mobile account or provided taped sessions and instruction preloaded onto Chromebooks in lieu of instructional packets.
- Certified and Non-Certified staff will report to school on virtual days unless another Stay-At-Home order is issued by the Governor or the Randolph County Health Department.

Day to day Operations:

- Masks are optional for students and staff unless an order is issued by the Governor or the Randolph County Health Department. Masks must be worn on school buses per federal mandate. President Biden issued Executive Order 13998 February 1, 2021 directs the CDC to require masks to be worn on public transportation.
- Families that choose to have their students wear a mask should bring them from home. Cloth masks should be washed daily. Mask material and design must be school appropriate. Masks cannot be shared.
- Staff members will have the option to wear a mask. Masks may be required for specific situations such as food preparation.
- Classrooms will be arranged to allow for social distancing and may change as recommended by the Center for Disease Control (CDC).
- Hand sanitizer will be available in classrooms and should be utilized by students and staff. Students should bring 2 bottles of hand sanitizer and 2 containers of disinfectant wipes.
- Classroom doors will remain open during the day. Door handles will be wiped down per recommendation of the CDC.

- Lunches
 - Lunch periods will return to normal times in each cafeteria.
 - Hot lunches will be served in on plastic trays with silverware. Eating utensils will be washed and sterilized each day with the new cafeteria dishwasher.
 - Cafeteria staff may be required to wear masks during serving periods.
 - Cafeteria tables will be spread out and students may be seated utilizing a seating chart to allow for contact tracing depending upon recommendations from the CDC.
 - Tables will be wiped down and sprayed after each lunch period utilizing an approved sanitizing agent.
 - Students and staff must pack lunch or eat school lunch. No deliveries will be allowed. This policy may change as CDC guidelines change.
- Breakfast
 - Elementary students will pick up breakfast and eat at cafeteria tables.
 - High school students will continue eating breakfast in the cafeteria and practice social distancing at tables.
 - Cafeteria staff and janitors will clean tables after students' report to class.
- Restroom breaks will be provided to high school students utilizing passes. K-6 students will go to the restroom in cohort groups and practice social distancing in designated areas. Students must wash their hands.
 - Drinking water and fountains will be back in use for the school year unless a directive is given by the Governor or Randolph County Health Department.
- Passing periods and the locker bays
 - Students may wear masks during passing periods.
 - Students will utilize the right side of hallways in one-way direction.
 - Locker bays: Junior high students will be located on the south side of the building to allow students to have one locker bay between each other.
 - Students will not be allowed to congregate. No students may share lockers.
 - Washing hands with soap and water is recommended frequently as well as hand sanitizer.
 - Students will be dismissed in an orderly fashion after the bell rings.
 - RSE teachers will dismiss 5th and 6th grades by the schedule set by the Principal.
- Parent-teacher conferences
 - Teachers and parents will meet utilizing social distance protocols.
 - A Google Hangout can be utilized by teachers with an assigned time.
 - Teachers will also conduct phone conferences.

Transportation:

- Students and bus drivers must wear masks on school buses per federal mandate. President Biden issued Executive Order 13998 February 1, 2021 directs the CDC to require masks to be worn on public transportation.

- Bus drivers may wear gloves or use hand sanitizer.
- Seating charts will be utilized on school buses in cohorts. Siblings will sit together.
- Buses will be fogged or spritz after each route with an approved sanitizing agent.
- Students at bus stops should social distance.
- Mini-buses will be cleaned by drivers utilizing sanitizing spritz after extra-curricular events.
- Morning Drop Off
 - Elementary students riding a bus will be dropped off at door 19.
 - High school students riding a bus will enter the building using door 22.
 - Elementary parents bringing students to school will drop off students at door 15.
 - High school parents bringing students to school will drop off students at door 1.
- Dismissal
 - The elementary school will dismiss at 3:00 p.m. and the high school will dismiss at 3:02 p.m.
 - Elementary students riding a bus will be dismissed by grade level will exit door 19.
 - Student drivers, walkers, and parents picking up students will be dismissed before school buses have exited.
 - Elementary parents picking up students will need to utilize door 15.
 - High school parents picking up students will need to utilize the south parking lot. Students will exit doors 3 and 4.
 - Parents please do not block doors 1 and 2.

Plan for students identified or suspected with COVID-19:

- Students and parents have the right to choose to be vaccinated.
- Vaccinated students will not need to quarantine if they are in close contact with a person that has contracted COVID-19 per CDC guidelines.
- **Close Contact:**

A close contact is defined as any individual within 6 feet of an infected person (laboratory confirmed or probable case) for a total of 15 minutes or more within a 24-hour period.

Exception to the close contact definition: In the K-12 indoor classroom setting, the definition excludes students who were 3 to 6 feet of an infected student (laboratory confirmed or a clinically compatible illness) if both the infected student and the exposed student(s) correctly and consistently wore well-fitting masks the entire time. This exception does not apply to teachers, staff, or other adults in the classroom setting.
- Parent screening measures before a child leaves home (keep child home if one or more symptoms not otherwise explained):
 - Fever 100.4° F or greater Cough Chills
 - Difficulty breathing Muscle ache Headache
 - Sore throat Loss of taste or smell
- Students that are not feeling well will be sent to the nurse's clinic by the teacher.
 - The school nurse will evaluate students for the COVID-19 symptoms.

- Students with potential COVID-19 symptoms will be isolated in a separate office area and the parent will be notified. The student will be sent home. The student should go to a doctor for COVID-19 testing.
- There is a list of two-hundred (200) COVID-19 test sites listed on the Indiana State Department of Health located at <https://www.coronavirus.in.gov/2524.htm>. The tests are presently free.
- If a student is diagnosed by the doctor with COVID-19, the parent **MUST** contact the school corporation and school nurse ASAP by phone or email.
- The school corporation will notify the Indiana Department of Health with positive COVID-19 cases and potential close contacts in accordance of Governor Holcomb's Executive Order 21-19 and the Indiana Department of Health Control Measures located at:

<https://www.in.gov/gov/files/Executive-Order-21-19-Continuation-of-Health-Based-Provisions.pdf>

and

<https://www.in.gov/health/erc/files/COVID-19-Control-Measures-under-410-IAC-1.pdf>

- Foggers and spritzing canisters will be utilized to sanitize the entire building within 2 to 3 hours.
- Students will not be transported if he/she has been diagnosed with COVID-19.
- Lessons will be provided to students with COVID-19 in an alternative fashion.

Plan for Shutdown and Stay-At-Home Order

- Staff will report to school and utilize PPE.
- Lessons will be presented in a live format and videotaped to allow students to stay on a routine throughout the school day. Flexibility will need to be provided for primary students who may need to wait until parents get home in the evening.
- Staggered mini lessons.
- The janitorial staff will deep clean the buildings during the shutdown.
- A Chromebook exchange program will be utilized for students without the internet.
Lessons downloaded for student use. Bus drivers and aids will exchange Chromebooks.

Certified and Non-Certified Staff

The Non-Certified Handbook, and Master Contract will be followed for the utilization of sick, vacation, and personal days. Employees that are quarantined due to COVID-19 will be required to provide the school corporation with a doctor's note and return to duty date.