

**Welcome
To a Meeting of the
Board of School Trustees
Randolph Southern School Corp
One Rebel Drive
Lynn, IN 47355**

A G E N D A

**MONDAY
October 16, 2023
6:30 PM**

EXECUTIVE SESSION

5:30 PM

Superintendent's Office

1. Where authorized by federal or state statute.
2. For discussion of strategy for: (A) Collective bargaining
3. For discussion of the assessment, design, and implementation of school safety and security measures, plans and systems.
5. To receive information about and interview prospective employees.
9. To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.

REGULAR MEETING

6:30 PM

Superintendent's Office Board Room

I. CALL TO ORDER_____ PM Eric Retter

II. APPROVAL OF THE AGENDA

Motion: _____ Second: _____ Vote: _____

III. MINUTES – 2024 Budget Public Hearing, September 11, 2023 Don Pruitt
Regular Meeting, September 11, 2023
Special Meeting, September 20, 2023

Motion: _____ Second: _____ Vote: _____

IV. PRESIDENT'S BUSINESS

PATRONS, STAFF AND STUDENTS MAY IDENTIFY ANY AGENDA ITEM THEY WISH TO ADDRESS AT THIS TIME.

The School Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on corporation matters. Board Policy 0167.3 shall govern public participation at board meetings and the presiding officer shall administer the procedures.

V. ACCOUNTS PAYABLE VOUCHERS and CASH BALANCE

A. Approve payroll voucher date and amount.

September 22, 2023 Payroll Voucher in the amount of: \$154,856.39.
October 6, 2023 Payroll Voucher in the amount of: \$150,435.07.

B. Accounts Payable Vouchers and Cash Balance

APV's numbered 3175 through 3327 in the amount of \$370,061.28.

September 30, 2023 Cash Balance Education Fund: \$647,307.61.
September 30, 2023 Operations Fund \$364,844.17.

Motion: _____ Second: _____ Vote: _____

VI. NEW BUSINESS

A. Business Items

1. Resolution of 2024 Budget Adoptions

Superintendent recommends approving the following resolution for the 2024 Budget Adoptions:

- a. 2024 Budget Hearing for Operations Fund:
Budget Estimate \$2,056,219.00.
- b. 2024 Budget Hearing for Education Fund:
Budget Estimate \$3,871,804.00.
- c. 2024 Budget Hearing for Debt Service Fund
Budget Estimate \$647,220.00.
- d. 2024 Budget Hearing for Rainy Day Fund
Budget Estimate \$400,000.00.

The Notice to Taxpayers for the 2023-2024 Budget Notice, CPF and Bus Replacements plans were posted on the Indiana Gateway and school corporation website on August 25, 2023.

Motion: _____ Second: _____ Vote: _____

2. Resolution to Adopt CPF and School Bus Replacement Plans.

Superintendent recommends the Board of School Trustees approve the Resolution to adopt CPF and School Bus Replacement Plans as presented.

Motion: _____ Second: _____ Vote: _____

3. 2023-2024 Master Contract Proposal

Superintendent recommends the approval of the 2023-2024 Master Contract between the Randolph Southern Classroom Teachers Association and the Randolph Southern Board of School Trustees as presented effective August 1, 2023 through June 30, 2024.

A public hearing was held in compliance with I.C. § 20-29-6-1(b) on August 14, 2023. Electronic participation from the both parties and the public was not permitted; and 2. A public meeting in compliance with I.C. § 20-29-6-19 was held on September 20, 2023, to discuss the tentative agreement and electronic participation from the governing body and the public was not permitted.

The school corporation will contribute a total of \$104,000.00 to the base salary increase to be divided among twenty-six (26) Highly Effective (HE) and Effective (E) teachers that taught at Randolph Southern School Corporation in 2022-23 and remained at Randolph Southern School Corporation for the 2023-24 school year. The school corporation will also contribute \$3,030.83 proportionally divided between nine (9) teachers using the stipend scale. The nine (9) teachers did not receive a true 7% raise utilizing the Compensation Model. Therefore, the proportional stipend amount allocated to the nine (9) teachers will provide a 7% compensation package based upon each respective teacher's current salary. A new pay calendar will be distributed to each teacher illustrating his/her payroll amount for the 2023-24 school year. The school corporation will increase the first-year teacher salary from \$40,000 to \$43,000. This will be an additional cost of \$15,000 not including TRF, FICA/MED, and 401A contributions.

RSSC will increase the H.S.A contribution from \$2,500 to \$2,650.00 for teachers that have elected to take health insurance plan 1 or plan 2 for the 2023-2024 school year. The school corporation contributions for health insurance remained the same from 2022-23 2023-24.

RSSC will increase the longevity stipend from \$2,500 to \$3,500.

RSSC agreed to the following extra-curricular additions and modifications:

- ☐ Increase all ECA positions in the master contract by \$50.00 and increase all hourly rates by \$3.00 for items such as curriculum writing, after-school detention, summer school instructor, homebound, etc.
- ☐ Add two Game Club Sponsors at each building (4 total) for \$400 per person.

Motion: _____

Second: _____

Vote: _____

4. Resolution to Purchase the Martzell Property.

Superintendent recommends approval of resolution to purchase the property located at 310 North Franklin Street, Lynn, IN 47355. The house and land are located immediately adjacent to the school corporation property and will be utilized for school related activities such as physical education, cross country, and track. The school corporation must obtain two appraisals and may make an offer up to the average of two appraisals. It may also offer less than the two appraisals.

Motion: _____ Second: _____ Vote: _____

B. Personnel

Superintendent recommends approval for the following personnel items. All documentation with the amounts to be paid, limited background checks and recommendations have been received.

1. Approve Terri Ballenger as an Elementary Paraprofessional for the remainder of the 2023-24 school year at a rate of \$14.00 per hour for 7 hours per day.
2. Approve Natalie Crist as the Elementary Social Worker starting \$31.87 for 7.5 hours per day and 182 days.
3. Approve Kyle Good for the 8th Grade Girls Basketball Coaching position for the 2023-24 school year per the Master Contract.
4. Accept the resignation of Jerrica Govin as HS English Teacher effective October 6, 2023.
5. Increase Madison Miller's teaching contract from \$43,500 to \$45,000 to align with her previous years of teacher experience in Illinois.
6. Approve FMLA request for Melissa Mosier.
7. Approve Garrett Murray for the 7th Grade Girls Basketball Coaching position for the 2023-24 school year per the Master Contract.
8. Approve Genevieve Murray as the Jr.-Sr. High School English Teacher at a salary of \$48,500 for 183 days. Salary will be prorated for the remainder of school days left in the school year.

Mrs. Murray will need to obtain an Emergency Permit and enroll into a Transition to Teaching program. Mrs. Murray has a Master's Degree in Social Work and 8 year of experience at the elementary school.

9. Approve Carlee Rismiller as a Volunteer Assistant JH Girls Basketball Coach for the 2023-24 school year.

Motion: _____ Second: _____ Vote: _____

C. Fundraisers

Superintendent recommends the approval of the following fund raising requests:

1. RS Cheer request to sell clothing and accessories on the website until the first girl's game. Funds raised will be used for cheer camp. Anticipated income: \$500.00. Contact person: Shay Burger.
2. Prom Committee's request to have a fundraiser by placing flamingos in yards around the community and have them pay to remove them throughout the month of October. Funds will be used for supplies and budget. Anticipated Income: \$1000. Contact person: Laura McReynolds.

Motion: _____ Second: _____ Vote: _____

D. Facility Use Requests

Superintendent recommends the approval of the following facility use requests:

1. Shianna Fry's request to hold the Community Trunk or Treat at the Extended Learning Center on October 31, 2023 from 6:00 PM to 8:00 PM. Set up will be from 3:00 PM to 6:00 PM.

Motion: _____ Second: _____ Vote: _____

E. Field Trips

F. Curriculum

1. RSE and RSHS School Improvement Plans

Superintendent recommends the approval of the Randolph Southern Elementary and Randolph Southern Jr./Sr. High School 2023-2024 School Improvement Plan. Mr. Allen will discuss the plans.

Motion: _____ Second: _____ Vote: _____

G. Board Policy

1. Tardy Policy Revision to the High School Handbook

Superintendent and K-12 Principal recommends the attached changes to the high school handbook in regards to the tardy policy. The intent of the policy change is to keep students in school and to extend their time for missing during the school day.

Motion: _____ Second: _____ Vote: _____

H. School Board

I. Job Descriptions

J. Donations

Superintendent recommends the approval of the following donations:

1. Tim Flaugh, father of Josie Flaugh, donated an industrial snow cone maker to the sixth-grade class to help raise money for 6th grade camp.
2. Hines Landscaping made a \$500.00 donation to help pay for PE shirts.

Motion: _____ Second: _____ Vote: _____

K. General

1. Superintendent recommends moving the eLearning day on February 16, 2024 to April 8, 2024 due to the solar eclipse. The eclipse is expected to occur around dismissal time and

administration is concerned for student safety on buses and the amount of tourist traffic anticipated by county officials.

Motion: _____ Second: _____ Vote: _____

VII. SUPERINTENDENTS REPORT

- A. NWEA Testing 2023-24 Reimbursement will be for \$6,285.20.
- B. Expenditure Requirement for Full Time Teacher Salaries and Benefits. The Indiana Legislature modified the requirement for at least 62% of Education Fund expenditures be earmarked toward teacher salaries and benefits. Central Office anticipates meeting this new threshold.
- C. The IDOE informed the Indiana Association of Public School Superintendents that school corporations will not be granted a waiver day on April 8, 2024 due to the eclipse and be required to attend via traditional, virtually or eLearning.
- D. Free, Reduced and Paid Lunch Percentages.
Elementary-59.5% H.S.-56.5%
Corporation-58.3%
- E. Thank you to Hines Landscaping for donating trees that were planted along the east side of the high school and time for installation.
- F. ISBA/IAPSS Annual Conference September 25th & 26th. Dr. Bowsman, Pat Tillson, Heather Good, and Crystle Austin attended the 2-day conference at the Indianapolis Convention Center. The title of the conference was "The Role of Leadership in Supporting Personal and Professional Wellness for Students, Staff, and Community."
- G. Summer Lunch Program Administrative Review Conducted by IDOE
The IDOE conducted an administrative review of our summer lunch program and had one commendation and to items to correct.
 - ☐ The staff strives to operate a program compliant with all federal regulations.
 - ☐ Sponsor monitor must be separate from day-to-day operations.
 - ☐ Reimbursement funds exceed program expenses. Excess funds must be reinvested into nutrition program. Example: purchasing whole meats in lieu of chopped meats and fresh fruits/vegetables.
- H. Maintenance Report

I. ADM Count

2023-24 Office ADM Count Days: October 2, 2023 & February 2, 2024

	5/25/23*	9/07/23	10/02/23
Pre-school 39			
K	38	43	43
1	35	39	39
2	40	34	34
3	27	43	43
4	29	30	30
5	39	31	32
6	33	40	40
Total	241	260	261
7	37	31	31
8	34	37	36
9	32	39	37
10	35	34	34
11	40	36	36
12	28	39	37
HS Total	210	216	211
Corp Total	451	476	472

VIII. K-12 PRINCIPAL REPORTS

IX. FACULTY, STAFF and/or STUDENT COMMENTS

X. PATRON COMMENTS

XI. BOARD COMMENTS

XII. ADJOURNMENT _____ PM

Motion: _____ Second: _____ Vote: _____

NEXT REGULAR MEETING: November 13, 2023, 6:30 PM
Superintendent's Office Board Room