

**Welcome
To a Meeting of the
Board of School Trustees
Randolph Southern School Corp
One Rebel Drive
Lynn, IN 47355**

**A G E N D A

MONDAY
March 13, 2023
6:30 PM**

EXECUTIVE SESSION

**5:00 PM
Superintendent's Office**

1. Where authorized by federal or state statute.
5. To receive information about and interview prospective employees.
9. To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.

REGULAR MEETING
6:30 PM
Superintendent's Office Board Room

I. CALL TO ORDER _____ PM Eric Retter

II. APPROVAL OF AGENDA

Motion: _____ Second: _____ Vote: _____

III. MINUTES – Regular Meeting, February 15, 2023 Don Pruitt

Motion: _____ Second: _____ Vote: _____

IV. PRESIDENT'S BUSINESS

PATRONS, STAFF AND STUDENTS MAY IDENTIFY ANY AGENDA ITEM THEY WISH TO ADDRESS AT THIS TIME.

The School Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on corporation matters. Board Policy 0167.3 shall govern public participation at board meetings and the presiding officer shall administer the procedures.

V. ACCOUNTS PAYABLE VOUCHERS and CASH BALANCE

A. Approve payroll voucher date and amount.

February 22, 2023 Payroll Voucher in the amount of: \$147,973.21.
March 7, 2023 Payroll Voucher in the amount of: \$142,613.28.

Motion: _____ Second: _____ Vote: _____

B. Accounts Payable Vouchers and Cash Balance

February 28, 2023 APV'S 2511 to 2596 in the amount of \$696,484.59.

February 28, 2023 Cash Balance Education Fund: \$724,586.95.
February 28, 2023 Operations Fund: \$323,863.21.

Motion: _____ Second: _____ Vote: _____

VI. NEW BUSINESS

A. Business Items

1. Approve vendor list for Cafeteria.

Gordon Food Service-food, bread and supplies
Prairie Farms-milk

Motion: _____ Second: _____ Vote: _____

2. Title I Grant Amendment.

Superintendent recommends that the Board of School Trustees approve the Title I Grant Amendment as presented.

Motion: _____ Second: _____ Vote: _____

3. Children's Advocacy Center of Randolph County Smoking Cessation Grant Donation

Superintendent recommends the school corporation pay its portion, \$2,400 of the Tobacco Prevention Coordinator position and smoking cessation grant that all Randolph County schools are participating in for the 2022-23 school year. The funds will be paid to the Children's Advocacy Center of Randolph County from the ESSER II grant.

Motion: _____ Second: _____ Vote: _____

4. Indiana Health Reimbursement Account Plan / Section 115

Superintendent recommends the school corporation approve the new Health Reimbursement Account (HRA) plan as presented. The post-separation HRA provides for Key Employees or School Corporation to make contributions during employment and draw on the plan post-separation. The plan is administered by the Indiana HRA. The enrollment application is attached in the board packet.

Motion: _____ Second: _____ Vote: _____

5. US Bank 2009 Trust Funds Remaining

Superintendent recommends the acceptance of the check in the amount of \$5,641.20 and the remaining funds be transferred to the Operations Fund.

Motion: _____ Second: _____ Vote: _____

6. Old Business
Property-Casualty-Workman's Comp Insurance Renewal

The Property-Casualty and Workman's Comp insurance renewal was signed with the Thompson Group on February 23, 2023 selecting the \$60,645,061 of property and blanket coverage for a premium of \$78,501.75 for coverage from March 1, 2023 to February 28, 2024. The other insurance carriers were still collecting data and had not submitted a quote or documentation. The Board gave the Superintendent latitude to select the best coverage at the best price at the February 15, 2023 school board meeting.

Motion: _____ Second: _____ Vote: _____

B. Personnel

Superintendent, High School Principal, Elementary Principal and Athletic Director recommend the Board of School Trustees approve the following personnel items:

1. Approve Charles Alfrey for the JH/Varsity Boys Golf Coach for the 2022-23 school year per the Master Contract.
2. Approve Heather Mackey as Volunteer Assistant Varsity Cheer Coach for the 2022-23 school year.
3. Approve Kyler Naylor as Volunteer Assistant Girls Tennis Coach for the 2022-23 school year.
4. Accept the resignation from Jerimy Stephan as Girls Varsity Basketball Coach effective March 6, 2023.
5. Approve the pay difference for Melissa Kosisko as the 6th grade basketball coach for the 2022-23 season. She was approved under

the old pay schedule of \$261 and the Master Contract provides \$761.

6. Approve maternity leave for Jordan Moschell, Elementary Teacher. Mrs. Moschell is requesting leave starting on her due date of April 14th or when she goes into labor, whichever comes first until the end of the school year.

Motion: _____ Second: _____ Vote: _____

C. Fundraisers

Superintendent recommends the Board of School Trustees approve the following fundraisers:

1. Financial Report from High School Cheer Mini Cheer Clinic. The funds raised will be used for pom poms, uniforms and other equipment. Actual income: \$739.00. Anticipated income: \$800.00. Contact person: Shi Fry.

Motion: _____ Second: _____ Vote: _____

2. Financial Report from Cheerleading's Carnation Sale from February 6, 2023 through February 10, 2023. Anticipated income: \$150.00. Actual income: \$160.18. Contact person: Shay Berger.

Motion: _____ Second: _____ Vote: _____

3. Financial Report from Cheerleading's Glow in the Dark Dance on February 24, 2023. Anticipated income: \$300.00. Actual income: \$52.00. Contact person: Shay Berger.

Motion: _____ Second: _____ Vote: _____

4. Financial Report from Girls Varsity Tennis Team's request to do a sponsorship for one month. Funds raised will be used to purchase score posts and tennis apparel. Anticipated income: \$2,100.00. Actual income: \$564.00. Contact person: Kyle Good.

Motion: _____ Second: _____ Vote: _____

5. Financial Report from Prom's fill a calendar fundraiser from January 12, 2023 through February 1, 2023. Funds raised will be used for

decorations, food and supplies. Anticipated income: \$1,200.00.
Actual income: \$1,512.00. Contact person: Katey Bebout.

Motion: _____ Second: _____ Vote: _____

D. Facility Use Requests

Superintendent recommends the approval of the following facility use requests:

1. RC Crusaders requests the use of the High School and Elementary gyms from March through May 2023 for AAU Basketball. Insurance form is on file. Contact person: Brian Frantz.

Motion: _____ Second: _____ Vote: _____

2. Zoe Robinson and the Purdue Extension Health/Human Department requests the use of the Elementary cafeteria on May 9, 2023 from 4:30 PM to 7:30 PM, this includes set up and tear down for a Parent Café. The Parent Café gives an opportunity for parents and guardians to share joys, challenges and potential factors of caregiving. Contact person: Zoe Robinson.

Motion: _____ Second: _____ Vote: _____

E. Field Trips

F. Curriculum

G. Board Policy

H. School Board

I. Job Descriptions

J. Donations

K. General

VII. SUPERINTENDENT REPORT

- A. Bus Evacuation Drill conducted on March 2, 2023.

- B. ADM Projection for 2023-2024= 460. This takes into consideration losing 28 Senior's and projecting 35 Kindergarten students. The school corporation must provide an estimate to the IDOE by March 27, 2023. Tuition support from June to November for the next school year will be based upon the estimate RSSC provides.
- C. Due to the recent reduction in ADM and future funding, RIF notices may be issued to some certified staff between May 1 and July 1 per IC 20-28-7.5-2. Paraprofessional support is funded by Title and Special Education grants. Administration would consider staff retirement and attrition prior to any RIF. Administration is reviewing the Master Schedules staffing needed to provide services for the projected ADM. Administration is reviewing split classes at the elementary, a 6 period day at RSHS, and continued sharing of staff between RSE and RSHS, and student interns for student assistance/tutoring.
- D. 2022 Annual Performance Report
- E. FY 2024 and FY 2025 estimated funding formula simulation by House Republicans
- F. Extended Learning Center Update
 - 1. I spoke with the YMCA Executive Director, Yvette Hampton about providing before, after and summer school care and programs for 2023-24.
 - 2. The Executive Director is very interested in working with RSSC. She asked if we have high school seniors pursuing a career in education to potentially work and intern.
- G. High School Restroom Renovation Update
 - 1. Met with Pridemark and Muhlenkamp. Pridemark told us Unisex Restrooms would be more cost efficient, allow privacy due to individual stalls, and monitoring of the area with cameras.
 - 2. Unisex restrooms or Traditional Restrooms.
 - 3. See prints for proposal by Pridemark
- H. Continued Discussion of Certified and Non-Certified Staff reporting on Virtual Learning Days
 - 1. Current and proposed handbook language
 - 2. Randolph County Travel Warning, Watch, Advisory
 - 3. Virtual day begin and end time:
 - 4. Resolution requiring some staff to report and others not to report
 - 5. Employees must work to be paid and submit a timesheet.

6. Employees can use a personal, vacation, or unpaid leave after all leave time has been used.

I. Maintenance Report

J. Preschool Programming 2023-24:
Typical Peers and IEP Students, funding and staffing

K. ADM Count

2022-2023 Official Count Day – September 16, 2022 and February 1, 2023.

	9/16/22	10/13/22	11/10/22	12/08/22	1/05/23	2/01/23	3/09/23
Pre-K 46							
K	34	34	34	35	36	36	36
1	38	39	39	37	36	35	35
2	41	41	41	41	41	40	40
3	30	30	30	30	29	28	28
4	29	30	30	30	29	29	29
5	40	40	40	41	41	40	40
6	35	36	36	35	36	33	33
Total	247	250	250	249	248	241	241
7	41	41	40	39	39	37	37
8	35	36	37	37	37	34	34
9	36	37	36	36	35	34	33
10	36	37	37	36	35	35	35
11	48	48	47	48	48	46	44
12	29	29	29	29	29	28	28
HS Total	225	228	226	225	223	214	211
Corp Total	472	478	476	474	471	455	452

VIII. PRINCIPAL REPORTS

A. Elementary

1. Kindergarten Round up April 5, 2023

B. High School

IX. FACULTY, STAFF and/or STUDENT COMMENTS

X. PATRON COMMENTS

XI. BOARD COMMENTS

XII. ADJOURNMENT _____ PM

Motion: _____

Second: _____

Vote: _____

NEXT REGULAR MEETING: April 10, 2023, 6:30 PM
Superintendent's Office Board Room